

**Brimpton Parish Council**  
**Minutes of the Parish Council meeting**

Date: Tuesday 2<sup>nd</sup> January 2024      Time: 7.30pm  
Place: Brimpton Village Hall  
Attending: Mr John Hicks (Chairman)  
              Mr Phil Bassil  
              Mr Charles Brims  
              Mr John Dolphin  
              Mr Nick Matthews  
              Mrs Wendy Matthews

In Attendance: District Cllr Boeck  
                  Christine McGarvie (Clerk)  
                  38 members of the public

Mr Hicks explained that planning application 23/02984/FUL-Land 150 metres south of Brimpton Lane and West of Blacknest Lane had been added to the agenda as a late item and will be discussed under planning but an extension on the deadline for comments had been granted by West Berkshire Council today.

**1/24. Open Forum**

A resident reported that the 40mph sign in Brimpton Common at the end of Back Lane is on the ground. Clerk to report this again to West Berkshire council.

**Action: Clerk**

**2/24. Apologies for absence**

None

**3/24. To receive declarations of interest relating to items on the agenda**

None

**4/24. Minutes of the previous meeting**

4.1 It was unanimously agreed that the minutes of the meeting held on 5<sup>th</sup> December 2023 were a true and accurate record. The Chairman duly signed the minutes.

**4.2 Matters arising from minutes of previous meeting not otherwise on the agenda (including review of Action Tracker)**

101.3 – Mr Bassil was thanked for purchasing and putting up the Christmas lights on the tree at the end of Church Road. Mr Hicks also thanked residents who decorated their houses.

53.3/23 Trees around Solar Farm – It was agreed that the Clerk should inform Wasing Estate that the Solar company are not meeting their planning conditions regarding providing screening of the site.

**Action: Clerk**

56.1/22 Clerk to request the SID from Beenham Parish Council.

30.3/12 Willow Wands flooding – West Berkshire Council have scheduled work to improve the drainage in January 2024.

**5/24.An update on arrangements for Commemorative Events for 80th Anniversary of the D-Day Landings**

Nothing to report.

**6. Jubilee Green**

**6.1 To consider any quotes for levelling the ground.**

Mr Dolphin reported that he had received a quote of between £1500 to £2000 for levelling the ground at the back of the hall. The Recreation Ground Charity have agreed to reimburse the Parish Council for this work.

**6.2 To consider purchasing benches.**

Two quotes for recycled plastic benches were considered. It was agreed to go ahead and purchase two benches at a cost of £916.24(excluding VAT) from seatedfurniture.com. The Recreation Ground Charity have agreed to provide a grant for these benches. The benches will be insured by the Parish Council and added to the asset register. Clerk to purchase benches.

**Action:Clerk**

**6.3 To consider purchasing an additional pedestrian gate.**

A quote was obtained to provide an additional pedestrian gate to allow the public to access the footpath from the Jubilee Green.

After some discussion, there was a majority agreement to obtain a second quote before going ahead. Clerk to seek a second quote.

**Action:Clerk**

**7/24. Parish Environment**

**7.1 Update on planning enforcement issues in Brimpton Common between Brimpton Lane and Blacknest Lane**

One of the plots was being used for a horse but this has now been removed after an alleged incident.

A planning application has been registered for a mobile home and touring caravan (23/02984/FUL) and this will be discussed under planning.

**8/24 Planning and Development**

**23/02776/HOUSE** – Audley House, Brimpton Common. Proposed removal of existing porch and replacement with oak frame

The Applicant briefly explained their plans for the porch.

The Parish Council resolved to respond with no objections.

**23/02559/FUL** – Oaktree Farm, Brimpton Common. Erection of replacement barn

The Parish Council resolved to respond with no objections

**23/02759/FUL** - Oaktree Farm, Brimpton Common Erection of residential annex including change of use from Equestrian to residential

The Parish Council resolved to respond with no objections.

## **23/02984/FUL** – for a mobile home and touring caravan

Mr Hicks explained that an extension has been granted to the Parish Council for comments to be submitted after the February meeting. The supporting documents were not uploaded to the planning portal but have been provided to the Parish Council via email today.

Mr Hicks invited residents attending the meeting to give their views on the application.

- There is concern that if this application was approved it would set a precedent and more applications would be made for the other plots at this location.
- There is concern that as the owners have already made an entrance without permission, they may go ahead with putting a mobile home on the site even if permission is not granted.
- Brimpton Common is a rural community and this application is not in keeping with the rural nature of the area.
- It does not comply with the WBC Local Plan which does not allow for development outside of the settlement boundary.
- There is no consideration of the impact on the environment and wildlife which may be present on this land.
- There are concerns that the land frequently floods so drainage will be an issue.
- The entrance on to the highway will be dangerous and there is currently no permission for this entrance.
- There is no requirement for more traveller sites in the area as there are already sites in Aldermaston and Burghfield.
- Brimpton Common is not within the settlement boundary. According to National planning guidelines traveller sites should be within a settlement boundary.
- A number of previous planning applications dating back to the 70s have been rejected due to the adverse effect on the character of the rural area.
- A resident suggested that there maybe bats in the area.
- The site is inside the DEPZ and AWE will may have objections.

District Cllr Boeck pointed out that the application is for a 'change of use'. West Berkshire Council have an obligation to provide a certain number of traveller sites and they do currently have a shortfall. It is important that there is a local plan in place otherwise there would be no grounds of defence if there is an appeal.

Mr Hicks and District Cllr Boeck urged residents to raised individual objections directly with West Berkshire Council. If more than 10 objections are received the application will need to be considered in public by the planning committee rather than by the individual case officer.

Having taken note of residents' concerns, the Parish Council agreed to draft a response and to discuss the application again at the February meeting before submission to West Berkshire Council.

## **9/24. Finance**

### **9.1 To approve payments and approve reconciliation against bank statements**

See Appendix A and B

The payments were agreed.

### **9.2 To consider grant request from Brimpton Fuel Allotment charity to pay for insurance**

A grant request from the Brimpton Common Fuel Allotment Charity for £175.84 to cover public liability insurance for 22/23 and 23/24 was considered.

The Parish Council agreed to approve the grant request. Clerk to make the payment.

**10/24 Consultation documents requiring consideration**

**10.1 West Berkshire Council Local Plan Update**

The proposal to withdraw the current proposed Local Plan has been stopped by the Government. The proposed Local Plan is therefore continuing through its normal process.

**11/24 Reports**

**11.1 District Councillor's Report**

Cllr Boeck will send a report for December and January next week.

**11.2 Chairman's Report**

Nothing to report.

**11.3 Clerk's Report**

Nothing to report

**11.4 Report from Village Hall Committee**

Nothing to report

**11.5 Report from Parish Council representative on the AWE LLC**

Nothing to report.

**12/24 It was agreed that the next meeting will be held on Tuesday 6th February 2024**

Signed: ..... Date:.....  
(Chairman)

Appendix A

Meeting Report 2nd January 2024

Community Account

Statement balance 22/12/2023	Cashbook balance as at 22/12/2023	Cashbook balance after new payments made
£18,306.29	£18,204.29	£17,905.29

Payments  
made since  
last meeting

Cheque No	Payee	Details	TOTAL COST
EP	Barclaycard	Greenham Trust Parcel appeal	100.00
SO	Mrs C McGarvie	Clerk's salary November	299.00
<b>TOTAL</b>			<b>£399.00</b>

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	Clerk's salary January	299.00
EP	Digital House MD Ltd	Website SSL certificate (VAT £15)	90.00
<b>TOTAL</b>			<b>£299.00</b>

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
04/12/2023	Barclays	Interest	111.89
			<b>£111.89</b>

Payments not presented as of  
22/12/2023

Cheque No	Payee	Details	TOTAL COST
<b>TOTAL</b>			

Receipts not cleared as of 22/12/2023

Receipt date	Payer	Details	TOTAL COST

Savings Account balance 22/12/2023	£32,242.72
CIL	£9,041.44
INRG solar donation	£20,000.00
	£29,041.44

must be spent by May  
2026. Brimpton Common  
noticeboards purchased  
from CIL

Appendix B

**Bank Reconciliation 27th December 23**

<b>Authority name</b>	Brimpton Parish Council	
<b>Prepared by</b>	Christine McGarvie	Clerk and RFO
<b>Date</b>	27th December 2023	
<b>Approved by</b>	John Hicks	Chair of council

Balance per bank statements as at 22nd December 2023	£	£
Community Account		18,204.29
Saving account		32,242.73
		<u>50,447.02</u>

Less any un-presented payments at 22nd December 2023

0.00

Add any uncleared receipts

Net Bank balances as at 24th November 2023	<u>£50,447.02</u>
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**CASH BOOK**

Opening balance as per cashbook 1st April 2023	26,886.16
Add: Receipts in the year	2,362.26
Less: Payments in the year	11,044.13
Closing balance as per cash book as at 27th December 2023	<u>£18,204.29</u>

Opening balance savings account 1st April 2023	31,978.31
Add: Receipts in the year	£264.42
Less: Payments in the year	0
Closing balance as per cash book as at 27th December 2023	<u>£32,242.73</u>

Overall closing balance	<u>£50,447.02</u>
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diff	£0.00
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Appendix C

Brimpton Parish Council Meeting -2<sup>nd</sup> January 2024

Planning Applications for Consideration

1	<b>23/02776/HOUSE – Audley House, Brimpton Common.</b> Proposed removal of existing porch and replacement with oak frame	2/1/24
2	<b>23/02559/FUL – Oaktree Farm, Brimpton Common.</b> Erection of replacement barn	29/12/23
3	<b>23/02759/FUL - Oaktree Farm, Brimpton Common</b> Erection of residential annex including change of use from Equestrian to residential	3/1/24

Planning Application Decisions made

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Planning Applications Awaiting Decisions

1	<b>23/02548/FUL - La Capanna (Formerly Known As The Pineapple) Little Knowl Hill Brimpton Common</b> Change of use to car sales (Sui Generis) with retention of living accommodation on first floor - Out of Parish in Ashford Hill Parish BDBC	19 <sup>th</sup> Jan 24
2	<b>23/02583/OOD – Land adjacent to Redlands, Little Knowl Hill, Brimpton Common.</b> (23/02771/FUL – B&D)	5 <sup>th</sup> Jan 24
3	<b>23/02555/PACOU- Little Park House.</b> Change of use of an office building to residential	2 <sup>nd</sup> Jan 24
4	<b>23/02675/HOUSE, 23/02676/LBC – Brimpton House, Church Lane.</b> Demolition of conservatory and construction of single storey rear extension.	22 <sup>nd</sup> Jan 24
5	<b>23/01994/FUL – Three Horse Shoes, Brimpton Lane.</b> Change of use from Su Generis(pub) to C3 dwelling house with rear extension. Installation of Solar array.	8 <sup>th</sup> Jan 24 (new date)
6	<b>23/01699/FULMAJ – Travellers Friend, Crookham Common Road.</b> Demolition of existing pub and reconstruction of 18 new flats with reception facilities.	9 Feb 24 (new date)
7	<b>23/00769/HOUSE – Shalford Farm House, Shalford Hill.</b> Extensions and alterations to existing house and outbuildings.	15 <sup>th</sup> Jan 24 (new date)