

Brimpton Parish Council
Minutes of the Parish Council meeting

Date: Tuesday 7th November 2023 Time: 7.30pm
Place: Brimpton Village Hall
Attending: Mr John Hicks (Chairman)
Mr Phil Bassil
Mr Charles Brims
Mr John Dolphin
Mr Nick Matthews
Mrs Wendy Matthews

In Attendance: District Cllr Boeck
Christine McGarvie (Clerk)
9 members of the public including Andrew Perkins - Chief Executive, Wasing Estate.

92/23 Open Forum

92.1 A resident reported that the flooding issue at Able Bridge seems to have been resolved by the work done last year, as it did not flood during the recent heavy rain.

93/23 Apologies for absence

None

94/23 To receive declarations of interest relating to items on the agenda

None

95/23 Minutes of the previous meeting

95.1 It was unanimously agreed that the minutes of the meeting held on 7th November 2023 were a true and accurate record. The Chairman duly signed the minutes.

95.2 Matters arising from minutes of previous meeting not otherwise on the agenda (including review of Action Tracker)

82.2/23 The school governors have agreed to meet with Mr. Hicks later in November to discuss the parking issues around the school.

29.3/23 The memorial stone in commemoration of the late Queen has been made and is ready to be installed in the Spring.

1/23 Tankers in Brimpton Road – Thames Water have informed the Parish Council that they are waiting for quotes for the work needed to restore the verge.

133.2/22 The hall committee have received a quote to level the new area of land at the back of the hall. The Recreation Ground Trust has already agreed to grant the Parish Council the funds to do this work.

Mr. Brims suggested that the land could be named the Jubilee Green. Mr Hicks will ask residents' views of this suggestion via the update email and Clerk will add to the agenda for the December meeting.

Action: JH/Clerk

129.1/23 Wasing have agreed to allow a permitted path across their land which will join up footpath BRIM9/2 with the land at the back of the hall without the need for pedestrians to walk on the road. Wasing Estate were thanked for their generous agreement of this proposal.

30.3/21 Flooding on Brimpton Road near Willow Wands – Cllr Boeck is chasing the officer at West Berkshire Council for a response.

96/23 To discuss concerns regarding the closure of Aldermaston Wharf lifting bridge and resulting diversions

Mr Brims raised concerns about the proposed closure of the Aldermaston Wharf Lifting bridge for 3 months from January 2024. Specifically, there is concern about the route that HGVs will be expected to take and the possibility of HGVs trying to take a shorter route through Brimpton from the A4.

During the meeting the Highways Officer emailed the proposed route to councillors.

It was agreed that the Clerk should contact the Highways Officer to raise concerns and request that very clear signage is placed on the A4 at the end of Brimpton Road to stop HGVs from using this route. There are weight restriction signs but these are not very visible.

Action: Clerk

97/23 An update on arrangements for Commemorative Events for 80th Anniversary of the D-Day Landings

It has been confirmed that Kennet School Wind band will play at the event on Saturday afternoon. Mr Matthews has emailed the beacon company for a quotation.

98/23 To consider request from Brimpton Village Hall committee to approve changes to the charity's governing document.

The Village Hall Committee governing document was originally written in 1975. The Committee are proposing changes to remove references to groups and clubs that no longer exist.

The changes have been reviewed and the Parish Council approved all changes. Clerk to inform the Village Hall Committee.

Action: Clerk

99/23. Parish Environment

99.1 Sale of land in Brimpton Common between Brimpton Lane and Blacknest Lane

Mr. Hicks has received many complaints from residents about changes that have been made to the gateway into the land.

The issue has been reported to the West Berkshire Council planning enforcement team who said they would visit the site by 3 November. This does not seem to have happened.

A resident pointed out that there is drainage from Back Lane into this land which will need to be retained.

99.2 The Future of the Wasing Estate: Drop-in Sessions for Residents

Andrew Perkins spoke about the drop-in sessions which Wasing will be holding at the Village Hall on Friday 10th November from 2 to 5.45pm and at the Primary School from 6.15pm to 8pm.

They are working on an Estate Plan for the next 20-30 years and are seeking the views of key stakeholders including residents of Brimpton Parish.

Mr. Hicks to send a reminder email about the drop in sessions to residents.

Mr. Hicks suggested that it would helpful for Wasing to share the results with the Parish Council after the event and Mr. Perkins agreed that they could do this.

100/23. Planning and Development

100.1 To consider new planning applications received and provide updates on any already considered

There were no new applications

Mr Hicks pointed out that planning applications seem to be taking longer to be allocated to a Case Officer. District Cllr Boeck reported that the WBC Planning Department is short staffed.

Mr Matthews has sought clarification of the decision regarding removing part of the wall in front of 2 St Peter's Close in Hatch Lane. The application for a Certificate of Lawfulness was refused but this only applies to rebuilding the pillar, which is higher than 1 metre. However, this decision is based on Hatch Lane being a public highway. The Clerk will seek clarification from the Case Officer whether WBC consider Hatch Lane a public highway as residents believe that it is an unadopted road.

The possibility of the Parish Council maintaining a register of historic assets, such as the Hatch Lane wall, was discussed. Mr Hicks will look into this.

Action : JH

Washoe Lodge – Condition 12. It was pointed out that one of the conditions of the Washoe Lodge planning application was that the developer should catalogue anything of historic interest before the building was demolished. Mr. Hicks to follow up with West Berkshire Council to find out if this was done.

Action : JH

101/23. Finance

101.1 To approve payments and approve reconciliation against bank statements

See Appendix A and B

The payments were agreed.

The local government pay award has been agreed and has therefore been implemented as shown in the payment list.

101.2 To review Q2 budget update

The Q2 budget update was reviewed. It was noted that the budget currently shows a predicted underspend by the end of the year. There has been an overspend on grants and the defibrillator but this is as expected.

101.3 To consider draft budget for 2024/25

The draft budget prepared by the Clerk was reviewed.

It was agreed that Mr. Matthews would check all the grit bins and let the Clerk know if any of them needed refilling now or would need to be done in the next financial year.

Action: NM

It was agreed that Mr. Bassil should purchase new Christmas Lights from the admin budget up to a value of £250.

Action : PB

102/23. Reports

102.1 District Councillor's Report

District Cllr Boeck provided a monthly report via email before the meeting.

102.2 Chairman’s Report

The Chairman has received complaints from residents about the site of the former Pineapple Pub in Brimpton Common. The site is believed to be owned by Sasron but they do not have permission to use the site as a car dealership. Basingstoke and Deane Council have said that there is an application for change of use but this is not available on the planning portal yet. Residents have raised the issue with the Basingstoke and Deane planning enforcement team.

102.3 Report from Village Hall Committee

Mr Dolphin reported that a new sound system has been installed in the hall and new blinds. They are seeking quotes to re-render the outside of the hall and are also looking at replacing the chairs. A new fridge has been purchased.

A group that regularly uses the hall has offered to improve the outside spaces with some plant pots which they will look after.

102.4 Report from Parish Council representative on the AWE LLC

The next LLC meeting will be held on 9th November.

103/23 The next meeting will be held on Tuesday 5th December 2023 in the Village Hall

Signed: Date:.....
(Chairman)

Meeting Report 6th November 2023

Community Account

Statement balance 24/10/2023	Cashbook balance as at 24/10/2023	Cashbook balance after new payments made
£19,006.27	£19,006.27	£18,567.27

**Payments made
since last meeting**

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	Clerk's salary September	279.00
TOTAL			£279.00

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	Clerk's salary November	299.00
EP	Mrs C McGarvie	backpay April to Oct, 7 months	140.00
TOTAL			£439.00

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
			£0.00

Payments not presented as of 24/10/2023

Cheque No	Payee	Details	TOTAL COST
TOTAL			

Receipts not cleared as of 24/10/2023

Receipt date	Payer	Details	TOTAL COST

Savings Account balance 24/10/2023	£32,130.84
CIL	£9,041.44
INRG solar donation	£20,000.00
	£29,041.44

must be spent by May
2026. Brimpton Common
noticeboards purchased
from CIL

Appendix B

Bank Reconciliation 31st October 2023

Authority name Brimpton Parish Council

Prepared by Christine McGarvie Clerk and RFO
Date 31st October 2023

Approved by John Hicks Chair of council

Balance per bank statements as at 24th October 2023	£	£
Community Account	19,006.27	
Saving account	32,130.84	
		<u>51,137.11</u>

Less any un-presented payments at 24th October 2023

0.00

Add any uncleared receipts

Net Bank balances as at 24th October 2023	<u>£51,137.11</u>
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CASH BOOK

Opening balance as per cashbook 1st April 2023	26,886.16
Add: Receipts in the year	2,322.26
Less: Payments in the year	<u>10,202.15</u>
Closing balance as per cash book as at 24th October 2023	<u>£19,006.27</u>

Opening balance savings account 1st April 2023	31,978.31
Add: Receipts in the year	£152.53
Less: Payments in the year	<u>0</u>
Closing balance as per cash book as at 24th October 2023	<u>£32,130.84</u>

Overall closing balance	<u>£51,137.11</u>
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diff	£0.00
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Appendix C

Brimpton Parish Council Meeting -7th November 2023

Planning Applications for Consideration

1	None	
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Planning Application Decisions made

1	23/00944/FUL, 23/00945/LBC – Oaklands, Crookham Common Road Conversion of outbuilding to residential annexe.	APPROVED
2	23/01754/HOUSE – Arundell Lodge, Brimpton Lane. Installation of solar panels to roof	APPROVED
3	23/01691/CERTP - 2 St Peters Close. To remove 4.2m of existing front wall and create parking space	REFUSED
4	23/01740/MINMAJ – Land at Phase 4 to 6 Kennetholme Quarry. Variation of conditions	APPROVED
5	23/01430/FULMAJ – Wasing Estate Office- New access track from Back Lane (Wasing Parish)	APPROVED
6	23/01667/HOUSE – Little Court Crookham Common Road Construct flat roof to side extension and alter the existing pitched roof to form a flat roof.	APPROVED

Planning Applications Awaiting Decisions

1	23/01994/FUL – Three Horse Shoes, Brimpton Lane. Change of use from Su Generis(pub) to C3 dwelling house with rear extension. Installation of Solar array.	30 th Oct 23
2	23/01699/FULMAJ – Travellers Friend, Crookham Common Road. Demolition of existing pub and reconstruction of 18 new flats with reception facilities.	1 st Dec 23
3	23/00769/HOUSE – Shalford Farm House, Shalford Hill. Extensions and alterations to existing house and outbuildings.	4 th August 23