

Brimpton Parish Council
Minutes of the Parish Council meeting

Date: Tuesday 4th April 2023 Time: 7.30pm
Place: Brimpton Village Hall
Attending: Mr John Hicks (Chairman)
Mr Phil Bassil
Mr Charles Brims
Mrs Mary Cowdery
Mr John Dolphin
Mr Nick Matthews

In Attendance: Christine McGarvie (Clerk)
District Cllr Dominic Boeck
8 members of the public

24/23 Open Forum

24.1 Mr Dolphin had been asked by a resident to raise the issue of potholes. The large pothole in front of the school has been repaired. Mr. Dolphin has advised the resident to report any potholes to West Berkshire Council.

District Cllr Boeck explained that the heavy rain and hard frost in winter has led to the deterioration of road surfaces across the country. West Berkshire Council prioritise potholes based on a Health and Safety Assessment and their target response time is 28 days.

The Government has allocated £950,000 of additional funding to West Berkshire Council to address potholes.

Some pothole repairs carried out by Veoila were not up to standard due to the material used and they will have to be repaired again at their cost.

24.2 A resident raised a concern that the traffic lights by Manor Farm are not working correctly. District Cllr Boeck will raise the problem with West Berkshire Council tomorrow.

24.3 A resident raised a concern about the fact that verges in various locations throughout the Parish are being damaged by large vehicles. It is difficult to address this without evidence of which vehicles caused the damage.

25/23 Apologies for absence

None

26/23 To receive declarations of interest relating to items on the agenda

No interests were declared.

27/23. Minutes of the previous meeting

27.1 It was unanimously agreed that the minutes of the meeting held on 7th March 2023 were a true and accurate record. The Chairman signed the minutes.

27.2 Matters arising from minutes not otherwise on the agenda (including review of Action Tracker)

13.1 The Remembrance wreaths have not been found. Replacements have been purchased for the School and the Church. The Parish Council will also need to purchase a new wreath.

18.2 A litter pick will take place on Sunday 23rd April at 10.30am. Mr Hicks has arranged for the equipment to be borrowed from West Berkshire Council and will publicise the details in the Parish Update email. It was noted that Wasing Estate have their own equipment which they would be willing to lend to the Parish Council.

1/23 Tankers in Brimpton Road. Inconsiderate parking by Thames Water tankers continues to be an issue. Clerk to raise with Thames Water again and ask them what plans they have to resolve the issue so that tankers are not needed. Clerk to also ask when they plan to reinstate the verges.

Action: Clerk

4/23 Flooding at Able Bridge – this seems to have been resolved and can be removed from the Action Tracker.

7/23 Litter picking along Brimpton Lane. Clerk has raised a case with West Berkshire Council and asked for an update.

121/22 Hall solar panel improvements – Mr. Dolphin has been contacted by a company who would be willing to install batteries and is waiting for more details.

28/23 Update on the King's Coronation weekend

Beacon lighting event– Plans are going well. 56 tickets have been sold so far. It is hoped there will be approximately 100 attendees. The Risk Assessment will be carried out over the coming weekend.

Sunday Community Lunch- 72 people have reserved a place at the event so far. It was agreed not to hire a bouncy castle or a face painter.

Coronation mugs – All mugs have been sold, but could be re-ordered if more are required.

Best Decorated House Competition – The competition will include houses that can be seen from the road, including in Brimpton Common and Hyde End.

Clerk to order additional bunting for the Parish at an estimated cost of £32

Action: Clerk

29/23 Parish Environment

29.1 Recreation Ground – The field that the Recreation Ground Charity were hoping to purchase or lease is currently being advertised to rent for grazing or crop growing. If it is rented, the Charity hope to be able to come to an arrangement with the renter so that the land could be accessed for larger events in the Parish.

29.2 To provide an update on the use of the Speed Indicator Device (SID) in the Parish

The SID has developed a fault and has to be sent back to the supplier in Germany. The supplier has offered to exchange it for a demo model and it is hoped this will be available soon.

Clerk has asked West Berkshire Council if they can carry out Community Speed Watch monitoring in the Parish but the officer responsible is away until 11th April.

A resident of Brimpton Common has been campaigning to have the speed limit lowered on the B3051. MP Kit Malthouse has responded and has raised the concerns about the safety of the road with the Deputy Leader of Hampshire County Council. He has asked that the County implement a

reduction in the speed limit and other mitigations to improve safety both on the road itself and for users using the turning into Blacknest Lane.

29.3 To consider installing a memorial for the Late Queen

Mr. Bassil has discussed ideas for a memorial with a local stonemason. The proposal is to place a granite stone memorial into the path which runs up to the War Memorial.

The Parish Council agreed to the proposal in principle. Mr. Bassil to provide quotes and more details.

Clerk to check with West Berkshire Council whether CIL could be used to purchase a memorial stone.

Action:PB/Clerk

30/23 Planning and Development

30.1 To consider new planning applications received and provide updates on any already considered

23/00468/HOUSE, 23/00469/LBC,2300700/LBC – Brimpton House, Church Lane Minor works to Grade II listed building.

The Parish Council resolved to respond with no objections.

23/00402/FUL – Washoe Lodge – Variation of conditions

The application is for a separate garage for plot 4.

Work had started on the site but is currently paused as bats were discovered in the house which was due to be demolished.

The Parish Council resolved to respond with no objections but in view of the previous concerns raised regarding over development of the site, the Parish Council request a condition that there is no further development of the site in the future.

31/23 Finance

31.1 To approve payments and approve reconciliation against bank statements

The payments and bank reconciliation were approved. Mr Hicks to approve the payments online.

32/23 Reports

32.1 District Cllr's Report

District Cllr Boeck sent a report via email before the meeting.

WBC's Youth Offending Team (YOT) has been given an overall rating of 'Outstanding' following an inspection by His Majesty's Inspectorate of Probation.

WBC are running a holiday activity and food programme again this Easter, providing meals for children on free school meals. The scheme will run in 20 locations across the district.

A full council meeting was held on 16th March and Executive Committee on 23rd March. These were the last meetings before the District Election and councillors are now in political purdah.

32.2 Chairman's Report

Mr. Hicks reported that he attended the Wasing Community Evening at the end of March.

32.3 Clerk's report

The Statement of Persons Nominated in the Parish Election should be published by West Berkshire Council by 4pm on 5th April. This will indicate whether the Election will be contested or not.

The Clerk is working on the Annual Accounts for 22/23 and when ready they will go to the Internal Auditor for an independent audit.

32.4 Report from Village Hall Committee

The Hall Committee AGM will be held on 25th April.

The Police and Crime Commissioner, Matthew Barber, visited the hall on 24th March, to find out how a £900 grant from his Community Fund had been used to install CCTV cameras at the hall.

The Watermill Theatre will be holding an outdoor performance of Mansfield Park on 24th June at the back of the hall. Tickets will be £15 a head.

32.5 Report from Parish Council representative on the AWE LLC

The next meeting is in 3 weeks' time. Mr. Bassil has applied to be present in the Control Room in Newbury during an Offsite Preparedness Test activity.

33/23 To Agree Date of Next Meeting – Tuesday 16th May 2023 and to discuss format of the meeting.

The Annual Meeting of the Parish Council will be held on 16th May at 7pm in the School Hall followed by the Annual Parish Assembly.

Mr. Dolphin and Mr. Bassil to organise refreshments for the meeting.

Signed: Date:.....
(Chairman)

Appendix A

Meeting Report 4th April 2023

Community Account

Statement balance 24/3/2023	Cashbook balance as at 24/3/2023	Cashbook balance after new payments made
£27,145.16	£27,145.16	£24,852.17
Payments made since last meeting		
Cheque No	Payee	Details
EP	Mrs C McGarvie	Homeworking allowance
SO	Mrs C McGarvie	February salary
EP	Berkeley studio	Coronation mugs
EP	Barclaycard	amazon order in error
TOTAL		

New items for payment

Cheque No	Payee	Details
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EP	Parochial Church Council	Grant for grass cutting
DD	Barclaycard	Springback binder
SO	Mrs C McGarvie	April salary
TOTAL		

Receipts since last meeting date

Receipt Date	Payer	Details
21/03/2023	Shorten	mugs
23/03/2023	Reynolds	mugs

Payments not presented as of 24/2/2023

Cheque No	Payee	Details
TOTAL		

Receipts not cleared as of 24/2/2023

Receipt date	Payer	Details

Savings Account balance 24/3/2023	£31,978.31	
CIL	£11,420.35	must be spent by May 2026
INRG solar donation	£20,000.00	
	£31,420.35	

Appendix B

Bank Reconciliation 24th March 2023

Authority name	Brimpton Parish Council	
Prepared by	Christine McGarvie	Clerk and RFO
Date	24th March 2023	
Approved by	John Hicks	Chair of council

Balance per bank statements as at 24th March 2023	£	
Community Account		27,145.16
Saving account		31,978.31

Less any un-presented payments at 24th March 2023

Add any uncleared receipts

Net Bank balances as at 24th March 2023

CASH BOOK

Opening balance as per cashbook 1st April 2022	35,309.84
Add: Receipts in the year	9,389.82
Less: Payments in the year	17,554.50
Closing balance as per cash book as at 24th March 2023	<u>£27,145.16</u>

Opening balance savings account 1st April 2022	31,908.63
Add: Receipts in the year	£69.68
Less: Payments in the year	0
Closing balance as per cash book as at 24th March 2023	<u>£31,978.31</u>

Overall closing balance £59,123.47

diff £0.00

Appendix C

Brimpton Parish Council Meeting -4th April 2023

Planning Applications for Consideration

1	23/00468/HOUSE and 23/00469/LBC – Brimpton House, Church Lane Minor works to Grade II listed building.	5 th April 23
2	23/00402/FUL – Washoe Lodge – Variation of conditions	7 th April

Planning Application Decisions made

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Planning Applications Awaiting Decisions

1	23/00211/HOUSE – Mill Cottage, Hyde End Lane Side Extension	4 th April deadline
1	23/00015/FUL – 2 Church Lane, Brimpton Demolition of existing bungalow and construction of replacement dwelling	31 st March 23 decision deadline