

Brimpton Parish Council
Minutes of the Meeting of the Parish Council

Date: Tuesday 1st March 2022 Time: 7.30pm
Place: Brimpton Village Hall
Attending: Mr John Hicks (Chairman)
Mr Phil Bassil
Mr Charles Brims
Mrs Mary Cowdery
Mr John Dolphin
Mr Nicholas Matthews

In Attendance: District Cllr Dominic Boeck
Christine McGarvie (Clerk)
3 members of the public

23/22 Public Forum

23.1 Mrs Cowdery reported that the wooden bench in the churchyard, which is owned by the Parish Council, is broken. Mr. Dolphin agreed to assess whether it could be fixed and report back at the next meeting. It was agreed that if the bench is unsafe, it should be removed. Clerk to put on agenda for next meeting.

Action:JD/Clerk

23.2 Mr Dolphin has put stones along the verge at the end of Church Lane to stop people parking where the bulbs have been planted.

24/22 Apologies for absence

None

25/22 To receive declarations of interest relating to items on the agenda

None

26/22 Minutes of the previous meeting

26.1 It was unanimously agreed that the Minutes of the meeting held on 1st February 2022 were a true and accurate record. The Chairman signed the minutes.

26.2 Matters arising from the Minutes not otherwise on the agenda including review of the Action Tracker

109/21 – Mrs Cowdery reported that Street Name Plates have been put up in Back Lane but only half way along. West Berkshire Council have said that this is because there is still uncertainty about the name of the road from Shalford Hill and they are contacting residents for their view on this.

17.2/22 The new village map has been ordered.

27/22 To discuss plans to celebrate Queen's Platinum Jubilee

The working group met on 16th February.

The Flower festival is being organised by the Church and will run from Thursday 2nd June until approximately 10th June.

The beacon has been ordered for the beacon lighting event on Thursday 2nd June. The event will be ticketed and will include refreshments.

Mr Dolphin has completed the risk assessment for the Beacon Lighting event.

A Parish Walk will take place at 2.30pm on Friday 3rd June. Places will have to be booked in advance and refreshments will be available in the Church afterwards

Saturday 4th June there will be a Barn Dance with hog roast included. This is a ticketed event with up to 120 people attending.

Sunday 5th June from 12 – 4pm Community lunch. Mr Hicks has made an application to West Berkshire Council to close Brimpton lane between the War Memorial and former Three Horseshoes pub. If permission is not given to close the road the event will be held on the school playing field. The school have given their permission for their car park to be used for residents in Brimpton Common who wish to attend.

There will be a Benefice service on Sunday 5th June at 10am in the Douai Pavilion.

Bunting has been purchased to be used on Brimpton Lane where the Community Lunch will be held. Clerk has confirmed with insurers that all events are covered.

Mr Hicks will share publicity for the events with Newbury Weekly News.

Mrs Cowdery volunteered to create an insert for the April and May Parish magazines to advertise the programme of events to residents.

Action: JH/MC

28/22 To consider whether to create a Community Emergency Plan

West Berkshire Council have asked whether parishes would like help with creating community emergency plans.

It was agreed that the Clerk should create a first draft of an Emergency Plan using West Berkshire Council's template for discussion at the next meeting.

Action: Clerk

29/22 To discuss taking part in the Great British Spring Clean 2022

Keep Britain Tidy are encouraging litter picks between 25th March and 10th April as part of the Great British Spring Clean campaign.

As no volunteer could be found to organise a litter pick it was decided not to take part in the campaign this year.

Mrs Cowdery reported that she has reported several incidences of fly tipping in the Parish and is still working with West Berkshire Council on making sure they are cleared as there was some uncertainty about the location of one of the cases.

30/22. Parish Environment

30.1 To provide an update on the use of the Speed Indicator Device (SID) in the Parish

The SID will be back in Brimpton on 14th March and Clerk will then seek permission to put the SID on a post on the B3051.

Aldermaston Parish Council are setting up a Community Speedwatch group.

It was agreed that it would be difficult to find suitable sites to carry out a Community Speedwatch session in Brimpton due to the lack of pavements and therefore this would not be pursued further at this time.

31/22. Planning and Development

31.1 To consider new planning applications and provide updates on any already considered. See appendix C below.

22/00303/FULD- 5 The Willows. Demolition of existing dwelling. 5 bedroomed dwelling (amendment to 21/02055/FULD)

The Parish Council resolved to respond with no objections.

32/22. Finance

32.1 To approve payments and approve reconciliation against bank statements

The payments and bank reconciliation were agreed. Mr. Hicks to approve the online payments as per the payment list.

32.2 To consider grant request for 2022/2023 from the Parochial Church Council.

The Parochial Church Council have requested a grant of £2000 towards the cost of grass cutting at the churchyard for 2022/2023.

Mr Hicks proposed that the request be granted as the Churchyard is an important landmark for the whole parish. The Parish Council voted unanimously in support of this proposal. Clerk to arrange for payment to be made in April.

Action: Clerk

33/22 Consultation documents requiring consideration

None

34/22 Reports

34. 1 District Councillor's Report

District Councillor Boeck provided a report before the meeting.

West Berkshire Council will be holding their budget meeting on 3rd March at 6pm and it will be live streamed. The Capital Programme summary in the papers for the budget Council Meeting include spending of £244k on repair and reconstruction of highways footways in Aldermaston ward.

34.2 Clerk's report

The Local Government pay award for 2021/2022 has finally been agreed and the new pay rates should be issued by NALC in the next few days, this is to be backdated to April 2021.

Clerk has arranged for the internal audit to be carried out in April.

34.3 Report from Village Hall Committee

Mr Dolphin reported that he had received contradictory advice from ACRE and the Government websites regarding whether the 'track and trace' QR code posters should still be displayed in Village Halls.

The Village Hall Committee will be providing 'soup and a roll' in the hall on Saturday 5th March between 11am and 2pm.

34.4 Report from Parish Council representatives on external bodies

The next AWE LLC meeting will be held on 16th March

22/22 The next meeting will be held on Tuesday 5th April 2022 in the Village Hall.

Signed: Date:.....
(Chairman)

Appendix A

Meeting Report 1st March 2022

Community Account

Statement balance 24/2/2022	Cashbook balance as at 25/2/2022	Cashbook balance after new payments made
£36,500.83	£36,500.83	£35,549.84

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	January salary	240.00
TOTAL			£240.00

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	March salary	240.00
EP	Mrs C McGarvie	Homeworking allowance for year (£100) & ink	122.99
EP	21CC Group Ltd	Platinum jubilee beacon (£490+VAT)	588.00
TOTAL			£950.99

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
02/02/2022	Residents Against Gravel	return of residue RAGE grant	£4.00

£4.00

Payments not presented as of 24/2/2022

Cheque No	Payee	Details	TOTAL COST
TOTAL			

Receipts not cleared as of 24/2/2022

Receipt date	Payer	Details	TOTAL COST
			0

Savings Account balance 24/2/2022	£31,907.83
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Appendix B

Date	25th February 2022		
Approved by	John Hicks		Chair of council
Balance per bank statements as at 24th February 2022		£	£
Community Account		36,500.83	
Saving account		31,907.83	
			<u>68,408.66</u>
Less any un-presented payments at 24th February 2022			
			0.00
Add any uncleared receipts			
Net Bank balances as at 24th February 2022			<u>£68,408.66</u>
CASH BOOK			
Opening balance as per cashbook 1st April 2021		32,848.53	
Add: Receipts in the year		12,686.45	
Less: Payments in the year		<u>9,034.15</u>	
Closing balance as per cash book as at 25th February 2022		<u>£36,500.83</u>	
Opening balance savings account 1st April 2021		31,905.43	
Add: Receipts in the year		£2.40	
Less: Payments in the year		<u>0</u>	
Closing balance as per cash book as at 25th February 2022		<u>£31,907.83</u>	
Overall closing balance		<u>£68,408.66</u>	
diff		£0.00	

Appendix C

Brimpton Parish Council Meeting – 1st March 2022

Planning Applications for Consideration

1	22/00303/FULD - 5 The Willows. Demolition of existing dwelling. 5 bed-roomed dwelling (amendment to 21/02055/FULD)	Deadline for comments 11 th March
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Planning Application Decisions made

1	21/03180/FULD – Wasing Cottage, Wasing Road. Demolition of existing dwelling. Variation of Condition 2 (approved plans)	Approved
2	21/02909/FUL – Larkwhistle Farm. Brimpton Common. Erection of new agricultural building	Approved
3	22/00176/AGRIC - Hyde End farm, Hyde End Lane. Application to determine if prior approval is required for a proposed: New Agricultural Barn	Approval not required

Planning Applications Awaiting Decisions

1	22/000065/AGRIC – Hyde End farm, Hyde End Lane, Removal and replacement of 2 barns.	10 th Feb deadline
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