

Brimpton Parish Council - Action Tracker December 2022					
Date of original minute	Minute Ref	Description	Action	Current Status (Ongoing/Completed/Pending)	Latest update
01/11/2022	117.2	Can post box near the bus shelter on Brimpton Lane be bricked in	Clerk	Ongoing	Clerk contact the Post Office but they said that it could not be bricked up because it would be against their 'policy for the retention and conservation of all Royal Mail post boxes.' Can this action be closed ?
6/9/2022	100.2/22	Replacement of noticeboards in Brimpton Common	Clerk	Ongoing	Clerk has obtained quotes for consideration at the October meeting. <b>Nov/22 Order made with chosen contractor but unfortunately the maker has broken their arm so there will be a considerable delay to the order. Land owner has given permission for noticeboard to be changed.</b>
02/08/2022	89.2/22	Blacknest Lane Nameplate in Hampshire	Clerk	Ongoing	Clerk has raised a case with Basingstoke and Deane Borough Council to request a Blacknest Lane Street Nameplate at the Hampshire end of the road. reference number is 2605814. It will take 6 to 8 weeks if they decide to grant this request.
03/05/2022	56.1/22	SID results from Wasing Road	Clerk	Ongoing	Clerk has contacted WBC to ask if they will carry out a Community Speedwatch session in Wasing Road. July/22. WBC to do a CSW session in Wasing Road. Waiting for results. Aug/22 - WBC have got approval from TVP to monitor at this location but want to wait until schools are back to do the monitoring. Oct/22 - Clerk has chased WBC again about this and they have also agreed to use their sentinel equipment in Brimpton Road. <b>Nov/22 - WBC have used Sentinel in Wasing Road but only caught one speeder between 8am and 9am. He has agreed to do the monitoring again. Clerk has asked again if he can also do Brimpton Road.</b>
6/7/2021	70/21	Parking issues around Brimpton Primary School	JH	Ongoing	Mr. Hicks to write to WBC Highways to ask them attend a meeting at the school to see issue first hand. Mr. Hicks to update residents via the parish email update. July/21 request sent to WBC and update sent to residents. Awaiting a response from WBC. Nov/21 Mr Hicks to ask school their view on parking being provided at end of Enborne way . Dec/21 Clerk has asked for clarification from headteacher on the schools view of parking at the allotment area at end of Enborne Way Jan/21 - Headteacher replied to say they are still interested in parking at end of Enborne Way but problem seems to have been improved by staggered start times. Feb/22 There have been further complaints from residents of Enborne Way and Hatch Lane. April/22 - 2 incidents reported involving parents dropping off or picking up.

02/03/2021	30.3/21	Flooding on Brimpton Road near Willow Wands	Clerk	Ongoing	Clerk raised a case on 3rd March. Ref 193427 but did not receive any response. Chasing email sent. May 21 - Enquiry was forwarded to the Drainage and Flood Risk team but still no response has been received. Clerk chased again. June 21 - West Berks have inspected the problem and instructed contractors to clear the drainage channel. Estimated completion date by end of May. July/21 Clerk has asked West Berks whether this work has been done yet. Aug/21 - Chased again. Work may have been done but WBC have not informed us. Sept/21 - some work was done to clear drainage channels by Mr. Bassil believes it was the wrong location. Need to arrange site meeting with West Berks. Nov/21 site visit held with West Berkshire drainage engineer. Major work would be needed to resolve problem. Waiting to hear back from West Berks whether this will be added to their works programme Dec/21 - Mr. Bassil sent photos of the flooding. Clerk has chased via email but no response yet. Jan/21 - WBC have confirmed that the job will be added to the list of drainage works for 2022/2023 <b>Oct/22 - Clerk sent email to WBC asking for an update.</b>
4/1/2022	5/22	Clerk to send speeding statistics to Thames Valley Police for their response	Clerk	Completed	Feb/22 - statistics sent to PCSO. Asking whether she can ask the police to do speed monitoring on Wasing Road.
4/1/2022	1.3/22	Request for tree plaques for Cherry Trees	Clerk	Completed	Feb/22- The cherry trees were not for the platinum jubilee so it was agreed that plaques would not be appropriate for these trees. The woodland trust trees were planted at the Fuel Allotment but in several locations so not suitable for plaques. PC agreed to close.
02/11/2021	109/21	Street Name plates for Back Lane	Clerk	completed	Clerk has raised a case to request street name plates ref: 202512 Jan/21- WBC have replied to say that a name plate can't be installed as Back Lane is not an official street name. Feb/21 - WBC have looked at this again and now have agreed to install 4 street name plates. <b>Mar/21 - Street name plates have been installed on Back Lane.</b>
01/02/2022	16/22	Parish Plan long-term objectives	Clerk	Completed	Mar/22 - Clerk has uploaded the review of the Parish Plan long term objectives to the Parish Council website along with details of local volunteer transport Groups.
01/02/2022	17.2/22	Replacment village map at the War Memorial	Clerk	Completed	Mar/22 - The final design has been agreed and the order made. <b>April/21 New map installed.</b>
01/03/2022	28/22	Community Emergency Plan	Clerk	Completed	Clerk is working on a draft but there are some key questions that would need to be answered , to be discussed at April meeting. <b>May 22/ PC decided not to proceed with writing a plan.</b>
01/02/2022	15/22	Purchase of beacon for jubilee	NM/Clerk	Completed	Mar/22 - Clerk has requested the jubilee beacon and an invoice will be presented to the Parish Council for payment at the March meeting. April/22 - order has been placed. <b>May 22- Beacon has been delivered.</b>
5/4/2022	42/22	Lease for additional land at back of Village Hall car park	Clerk	Completed	Clerk to ask HALC legal services to review the lease when received from Wasing. May/22 Lease not yet received. <b>June/22 lease signed.</b>
01/03/2022	27/22	Advertising Jubilee celebration events	JH/MC	Completed	Mr Hicks to share publicity for events with Newbury Weekly News closer to the time. Mrs Cowdery to create an insert for the Parish Magazines <b>May/22 Programme leaflet has been sent out with Parish newsletter.</b>
01/02/2022	17/22	Use of SID on B3051	Clerk	Completed	Mar/22 - Clerk will request permission for use of the SID on the B3051 when we have the SID back. Currently in Aldermaston. April/21 Permission given to put SID outside lakeside garden centre but will investigate if there is any other location nearer to the houses on B3051 <b>May/21 - SID has been used in several locations in parish during April.</b>
03/05/2022	54/22	Relevant policies updated and uploaded to website	Clerk	Completed	Updated grants policy uploaded to website.
3/5/2022	56.4	Potholes in Brimpton Lane	Clerk	Completed	Clerk reported pothole on Able Bridge and this has now been filled. WBC said they will monitor the condition of the road and consider it for further work in future work programmes.

03/05/2022	55/22	Chairman to write to the Queen to congratulate her on the Platinum Jubilee	JH	Completed	Ongoing
05/04/2022	39.2	Litter pick Brimpton Common to Able Bridge	Clerk	Completed	Clerk to raise a case to ask WBC to litter pick on Brimpton Lane from Brimpton Common to Able Bridge. Ref: 207067 June/22 - case was forwarded to the WBC waste management team. July/22 - litter pick was done at end of April and WBC agreed to check again.
7/6/2022	64/22	Chairman to write to Chief Exec of West Berkshire Council to thank them for their support of the Jubilee events	JH	Completed	Mr Hicks wrote to WBC and received a response from the Chief Exec thanking him for writing.
5/7/2022	78.3/22	SSE High power cable installation footpath closures	Clerk	Completed	Clerk has contacted Dalclour Maclaren the contractor doing the work. They have provided a new contact name and he has promised to provide more details of the footpath closure although they have also provided assurances that the closures will be minimal. <b>Sept/22 - work has now started and more information provided.</b>
03/05/2022	56.2	Bench in Churchyard	Clerk	Completed	Clerk to seek quotes for repair of bench in churchyard. Clerk has asked one contractor. Brenda Scott to ask another contractor. July/22 still no success in getting quotes. John Dolphin and a volunteer from the church may be willing to do the repair. Aug/22 - Parts purchased. John D and resident working on fixing. <b>Sept/22 - bench now fixed.</b>
2/8/2022	84.3/22	Poor management of Brimpton Lane road closure	Clerk	Completed	Clerk contacted WBC and outlined the issues experience with the road closure on 1st and 2nd August. The principal engineer has responded
07/12/2021	122.4	Repairs and cleaning of war memorial	JD/Clerk	Completed	Jan/22 - Mr Dolpin has contacted the War memorial trust and they have indicated that the memorial could be gently cleaned and this would not necessarily need a specialist. They also provided advice on selecting a contractor to do the work. Parish council need to discuss next steps. Feb/22- Mr Dolphin to clean the base of the memorial and reseal loose stones in surrounding wall. <b>Aug/22 - Mr Dolphin has fixed the stones around the memorial.</b>
5/7/2022	79.2/22	Proposal for new homes on Brimpton Road on land outside the existing settlement boundary	CB	Completed	Mr Brims has invited the developer to attend the September meeting to give an overview of his plans and answer any questions. Developer has agreed to attend the meeting. <b>Oct/22 - Developer is not going to proceed.</b>
6/9/2022	103/22	WBC penalty notices for moving traffic offences	Clerk	Completed	Clerk was asked to find out if the Sentinel equipment could be used to find speeders under this scheme. Unfortunately, WBC have now clarified that the powers in this legislation do not include speeding.
02/08/2022	92/22	Highway Winter Service Plan 22/23	Clerk	Completed	Clerk has asked WBC to add the footway from war memorial to Wasing Road and all along Brimpton Road to the list of footways to be cleared. No response as yet. <b>Oct/22 - WBC declined the request. Set to complete ?</b>
6/9/2022	100.1/22	Use of SID on Brimpton Road	Clerk	completed	Clerk asked for permission to put the SID on the same post as the existing Vehicle Activated Sign but this was refused. WBC have instead agreed to use their sentinel equipment on this post to monitor speeds.
04/10/2022	111.1/22	Speed results on B3051	Clerk	completed	Clerk has sent SID results for the B3051 to the resident who is raising this issue. She is now trying to get some monitoring done in the Hampshire part of this road.
01/11/2022	117.1	SSE damage to footpath BRIM10/1	Clerk	Completed	SSE confirmed that they have permission to use this route into the field and that it will be put back to its original condition.