

Brimpton Parish Council
Minutes of the Meeting of the Parish Council

Date: Tuesday 6th July 2021 Time: 7.30pm
Place: Brimpton Village Hall
Attending: Mr John Hicks (Chairman)
Mr Phil Bassil
Mr Charles Brims
Mrs Mary Cowdery
Mr John Dolphin
Mr Nicholas Matthews
In Attendance: Christine McGarvie (Clerk)
District Cllr Dominic Boeck
Heidi Davies – Headteacher of Brimpton C of E Primary School
Sarah Vockins – Office Manager Brimpton C of E Primary School
3 members of the public

66/21 Public Forum

66.1 Mr. Matthews raised a concern that there is a fence down in Wasing Road which could allow unauthorised access to a field. Mr Brims will speak to the landowner.

Action : CB

66.2 Mr. Bassil asked if there had been any progress on the negotiations between the Almshouses Charity and the developer of Washoe lodge regarding the release of the covenant. It was agreed that Mr. Hicks would contact the trustees of the Almshouses charity to make them aware that the Parish Council is concerned about overdevelopment of the site and to ask them to consider this in their decision making.

Mrs Davies reported that West Berkshire Council's pest control department have been to the school to investigate the rat issue at Washoe Lodge but they are waiting for permission from the landowner to go on site and deal with the issue.

66.3 A resident has contact the Parish Council about speeding on Hockford Lane. It has been determined that the road is in Ashford Hill Parish and is therefore the responsibility of Hampshire County Council and Basingstoke and Deane District Council.

66.4 Mrs Cowdery asked why councillors emails are no longer listed on the website. These were removed after a number of scam emails were received but Clerk will put them back on the website.

Action : Clerk

67/21 Apologies for absence

None.

68/21 To receive declarations of interest relating to items on the agenda

Mr. Hicks declared an interest in item 71/21 and did not vote on this.

69/21 Minutes of the previous meeting

69.1 It was unanimously agreed that the Minutes of the meeting held on 1st June 2021 were a true and accurate record. The Chairman signed the minutes.

69.2 Matters arising from the Minutes not otherwise on the agenda including review of the Action Tracker.

61.4/21 Queens Green Canopy project– The trustees of Brimpton Common Fuel Allotment have agreed that a tree can be planted on the Fuel Allotment with a plaque to commemorate the Queens Platinum Jubilee. Clerk to contact the trustees to arrange the request of a tree and a plaque.

Action: Clerk

56/21 The Enborne Way allotment area still hasn't been tidied. Clerk to chase Sovereign again.

Action: Clerk

70/21 To discuss parking issues around Brimpton Primary School

Mrs Davies and Mrs Vockins explained the issues that parents are experiencing with parking around the school. The problem has worsened since the owners of the Three Horseshoes pub blocked access to their car park.

The school have been in contact with West Berkshire Highways department and have been logging the issues on the Modeshift Stars platform.

West Berkshire Council are planning to carry out a survey of pedestrians and cars at the War Memorial in September to see if a crossing is needed there and they have suggested that parents could park on Brimpton Lane.

The school have asked parents to walk or car share where possible but there are 35 families who live outside of the village and need to get to the school each day. The school have also asked parents to park in a considerate way around the school as there have been complaints from neighbours.

In September there will be staggered start times for year groups to try and alleviate the problem.

Mr. Brims mentioned that the Recreation Ground Charity will consider the need for parking in the village when looking for a new location for the Recreation Ground.

It was agreed that the Parish Council would ask West Berkshire Highways to attend a meeting at the school to see first-hand the problem and discuss possible ways forward.

Action: JH/Clerk

It was agreed that Mr. Hicks would mention the issues with parking in the parish update to residents to let them know that the Parish Council and the school are aware of the issue.

Action: JH

71/21 To discuss Parish Council administrative and financial support for the Brimpton Arts and Crafts Exhibition

It was agreed that the Parish Council would fund the Exhibition up to a maximum of £750. The event will be organised by a working group of residents for the Parish Council.

Mrs Cowdery asked if CIL money could be used to fund the event. Clerk to check this with West Berkshire Council CIL department.

Action: Clerk

72/21 Parish Environment

72.1 To provide an update on setting up 'No Cold Calling Zones'

In order to obtain approval to establish a NCCZ , 66% of households polled needed to be in favour. When the voting process was completed, the results were as follows:

Brimpton Common

Voting cards delivered 57, Target for Positive Response 38 (66%), Actual Positive Response 41 (72%). Target met. Brimpton Common will become a NCCZ.

Hyde End Lane & Island Junction

Voting cards delivered 26, Target for a Positive Response 17 (66%), Actual Positive Response 18 (69%) Target met. Hyde End Lane and the houses around the junction with Crookham Common Road will become a NCCZ.

Village & Crookham Common Road to Hyde End Lane

Voting cards delivered 155, Target for Positive Response 102 (66%), Actual Positive Response 80 (52%) Target not met although three roads within the village did reach the 66% target (Hatch Lane, Church Lane and Wasing Road) and Trading Standards have agreed these will become NCCZs even though the overall figure for the village was insufficient.

Trading Standards will now supply the signage which will mark the boundaries of each area.

Mr. Hicks thanked all the volunteers who helped with distributing the polling cards and collecting responses.

72.2 To provide an update on the joint purchase of a Speed Indicator Device (SID)

The Clerk and a volunteer resident have carried out risk assessments on four sites in the Parish. The forms to request approval from West Berkshire Council have been submitted. One of the sites is on a highway pole on Brimpton Lane. If this is approved then the SID could be placed there for a few days. The SID is currently being used by Aldermaston Parish Council but Clerk will request to borrow it once the sites are approved.

Action: Clerk

72.3 To provide an update registering ownership of Brimpton Common Fuel Allotment with the Land Registry.

This is still ongoing. Clerk needs to have her identity verified by a solicitor as part of the registration process and this is proving difficult as most solicitors' offices are still closed due to Covid restrictions.

Action: Clerk

73/21 Planning and Development

73.1 To consider new planning applications and provide updates on any already considered. See appendix C below.

21/01432/FUL Larkwhistle Farm, Brimpton Common. Erection of a new outbuilding

The Parish Council resolved to object to the application as it would be over development of the site and would be visible from the highway. The planning application claims that the new outbuilding would not be visible but the Parish Council dispute this.

21/00617/HOUSE and 21/00618/LBC2, – Eastbank, Brimpton Lane. Erection of a single storey timber garage

The planning application was approved. A planning enforcement case was raised because work started on the garage before permission was given. There are only two parking spaces on the site when the previous planning permission required five spaces. It was agreed that the Parish Council's concerns about how these enforcement issues have been handled by West Berkshire Council should be raised with the lead member for planning. MP Laura Farris has already asked for a meeting to be arranged between Brimpton Parish Council and the lead member for Planning at West Berkshire Council.

73.2 To provide an update on the review of Brimpton Village Settlement Boundary

One of the outcomes of the Brimpton Parish Plan was a request for a review of the Settlement Boundary. Mr. Brims set up a working party in March 2020 but work didn't start due to the Covid restrictions. Since then, the Government have proposed major changes to the planning system which are likely to see the role of settlement boundaries reduced. It has therefore been agreed by

the working party to put the review on hold until it is clear whether settlement boundaries will still be considered in planning or not.

74/21. Finance

74.1 To approve payments and approve reconciliation against bank statements

The payments and bank reconciliation were agreed.

Action: Clerk

75/21. Consultation documents requiring consideration

75.1 West Berkshire Council – Parish and Town Council engagement survey

The Parish Council responses to the survey were discussed and agreed. Clerk to submit the full response.

Action: Clerk

75.2 Ashford Hill with Headley Neighbourhood Plan Pre-submission consultation

The Parish Council have reviewed the Neighbourhood Plan and have no comments.

75.3 West Berkshire Council – Local Flood Risk Management Strategy 2020-2025

The strategy has been reviewed and the Parish Council have no comments.

76/21 Reports

76.1 District Councillor's report

Report in progress and will be sent soon.

Cllr Boeck reported that he was able to secure a grant under the 'Members Bid fund' to help Beenham Parish Council improve parking at Victory Hall. There is £5000 a year available to support community initiatives and infrastructure projects.

There is a planned road closure on A4 Bath Road 12th – 23rd July 2021 from the hours of 19:00 – 05:00 from Station Road, Woolhampton to A340 Aldermaston Roundabout. Cllr Boeck explained that the diversion which has been put in place is from Newbury via Tadley and Basingstoke. The diversion route has to be suitable for all vehicles including HGVs so can't be through the villages.

76.2 Clerk's report

Nothing to report.

76.3 Report from Village Hall Committee

A party for all residents is planned for 24th July in the hall.

76.4 Reports from Parish Council representatives on external bodies

Mr. Bassil reported that the AWE LLC will meet next on 7th July. There are currently 7 members of staff off sick.

Graham Hawker has attended two meetings of the West Berkshire Climate forum on behalf of the Parish Council. West Berkshire Council will be leading on the Big Green Week in September.

77/21. The next meeting will be held on Tuesday 3rd August 2021 in the Village Hall.

Signed: Date:.....
(Chairman)

Appendix A

Meeting Report 6th July 2021

Community Account

Statement balance 24/6/2021	Cashbook balance as at 28/6/2021	Cashbook balance after new payments made
£41,773.46	£41,773.46	£41,533.46

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	May salary	240.00
100482	Mrs C Connell	Internal Audit	150.0
TOTAL			£390.00

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	July salary	240.00
TOTAL			£240.00

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
			£0.00

Payments not presented as of 24/6/2021

Cheque No	Payee	Details	TOTAL COST
TOTAL			

Receipts not cleared as of 24/6/2021

Receipt date	Payer	Details	TOTAL COST
			0

Savings Account balance 24/6/2021	£31,906.23
Brimpton story/BPRA	£1,386.18
CIL	£806.40
CIL	£12,427.23
INRG solar donation	£20,000.00
	£34,619.81

Defib paid for
Must be spent by October 2021
must be spent by May 2026

Appendix B

Bank Reconciliation 28th June 2021

Authority name	Brimpton Parish Council	
Prepared by	Christine McGarvie	Clerk and RFO
Date	28th June 2021	
Approved by	John Hicks	Chair of council

Balance per bank statements as at 24th June 2021	£	£
Community Account		41,773.46
Saving account		31,906.23
		<u>73,679.69</u>

Less any un-presented payments at 24th June 2021		
		0.00

Add any uncleared receipts

Net Bank balances as at 28th June 2021		<u>£73,679.69</u>
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CASH BOOK

Opening balance as per cashbook 1st April 2021	32,848.53
Add: Receipts in the year	12,507.45
Less: Payments in the year	<u>3,582.52</u>
Closing balance as per cash book as at 28th June 2021	<u>£41,773.46</u>

Opening balance savings account 1st April 2021	31,905.43
Add: Receipts in the year	£0.80
Less: Payments in the year	<u>0</u>
Closing balance as per cash book as at 28th June 2021	<u>£31,906.23</u>

Overall closing balance	<u>£73,679.69</u>
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diff	£0.00
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Appendix C

Brimpton Parish Council Meeting – 6th July 2021

Planning Applications for Consideration

1	21/01432/FUL Larkwhistle Farm, Brimpton Common - Erection of a new outbuilding	Deadline 20 th July 2021
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Planning Application Decisions made

1	21/00468/HOUSE Blacknest Bungalow, Brimpton Common. Erection of a new garage and upgrade works to existing outbuilding	Approved
2	21/00617/HOUSE and 21/00618/LBC2, – Eastbank, Brimpton Lane. Erection of a single storey timber garage	Approved

Planning Applications Awaiting Decisions

1	None	
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