

**Brimpton Parish Council**  
**Minutes of the Meeting of the Parish Council**

Date: Tuesday 2<sup>nd</sup> February 2021 Time: 7.30pm

Place: Zoom video conference due to the Coronavirus (Covid-19) restrictions.

Attending call: Mr John Hicks (Chairman)

Mr Phil Bassil

Mr Charles Brims

Mrs Mary Cowdery

Mr John Dolphin

Mr Peter Main

In Attendance: District Councillor Dominic Boeck

Christine McGarvie (Clerk)

4 members of the public

**11/21 Apologies for absence**

None received.

**12/21 To receive declarations of interest relating to items on the agenda**

None received.

**13/21 Minutes of the previous meeting**

**13.1** It was unanimously agreed that the Minutes of the meeting held on 5<sup>th</sup> January 2021 were a true and accurate record. The Chairman will sign these at a future date.

**13.2 Matters arising from the minutes not otherwise on the agenda including review of the Action Tracker.**

9.1/21 Abandoned roadworks sign in Hyde End Lane. Clerk has reported this to West Berkshire Council and will continue to chase.

**Action : Clerk**

9.2/21 Road signs and barriers left in Brimpton Road. Clerk has raised a case with West Berkshire Council and they have agreed to collect the barriers as they have been unable to find the contractor who left them. Mr. Hicks reported that some of the barriers are covering holes in the verge and it appears as though the work was done for Gigaclear. Clerk to let West Berkshire Council know this additional information.

**Action : Clerk**

101.3/20. Verge Brimpton Lane, Brimpton Common. Clerk has raised another case with West Berkshire Council requesting that the overgrown shrubs and trees are cut back further ref: 192349.

69.2/20 Enborne Way Allotment area. Clerk has sent another email to Sovereign asking for an update but no response was received.

60.3/20 Electronic banking. Lloyds are now accepting new applications for the Treasurers account. Clerk to progress.

**Action : Clerk**

## **14/21. Parish Environment**

### **14.1 To provide an update on the joint purchase of a Speed Indicator device with Aldermaston Parish Council**

The order for the SID has been placed but it will take 4 to 6 weeks to be delivered.

Mr Main agreed to take over as the lead councillor for this project.

## **15/21. Planning and Development**

### **15.1 To consider new planning applications and provide updates on any already considered. See appendix C below.**

20/03037/HOUSE – Blacknest Bungalow. Erection of extension to side, extension/bay to rear, porch and bay window to front and replacement windows/doors

The Parish Council resolved to respond with no objections to this application.

### **APP/W0340/D/21/3266756 – 5 The Willows.** Proposed side extension with external heat pumps.

As this appeal is under the Householder appeals service there is no opportunity to submit further comments.

The Parish Council noted the appeal and that the original 'no objection' response has been sent to the Planning inspectorate.

### **15.2. To consider West Berkshire Council's response to the complaint regarding the Washoe Lodge planning application decision report**

A stage 2 complaint has been sent to West Berkshire Council. The deadline for a response is 16<sup>th</sup> February.

## **16/21. Finance**

### **16.1 To approve payments and approve reconciliation against bank statements**

The payments and bank reconciliation for January were agreed. Clerk to action the payments.

**Action:Clerk**

## **17/21 Consultation documents requiring consideration**

### **17.1 Report of the independent remuneration panel for West Berkshire Parish and Town Councils**

Although an allowance could legally be paid to the Chairman and Councillors for their work on the Council it was agreed that the Parish Council would continue not to pay allowances.

## **18/21 Reports**

### **18.1 District Councillor's report**

Cllr Boeck will provide a written report which will be made available on the Parish Council website.

Mr Brims reported that Greenham Trust are supplying laptops for schools and liaising with West Berkshire Council on the project. Brimpton School have received 12 laptops via this scheme. Cllr Boeck explained that the Government and West Berkshire Council are also providing laptops with almost 900 provided so far to schools in West Berkshire.

### **18.2 Clerk's report**

Clerk has forwarded information to councillors about the census that will take place on Sunday, 21st March 2021.

### **18.3 Report from Village Hall Committee**

Due to the national lockdown the hall has only one group hiring the hall twice a week.

**18.4 Report from Parish Council representatives on external bodies.**

Mr. Bassil reported that the number of staff who are off sick from AWE have fallen in recent weeks.

**19/21. Public Forum**

19.1 A resident has reported that Thames Water have informed them that the water will be shut off in the next couple of days. No further information is known.

19.2 A resident asked about the roadworks sign that has been left in Hyde End Lane. Clerk has raised this with West Berkshire Council.

19.3 A resident asked if there has been any progress on purchasing land for a new recreation ground. This is not a Parish Council matter however Mr. Brims, the Chairman of the Recreation Ground committee, explained that several land owners have been contacted and are considering their offers. Progress has been delayed by the Covid lockdown.

19.4 A resident asked about when the damaged hedge at the village hall will be removed. This is not a Parish Council responsibility however Mr. Dolphin explained that the hall committee are waiting for Wasing Estate to remove the damaged hedge before a new hedge can be planted.

**20/21 The next meeting will be held on Tuesday 2<sup>nd</sup> March 2021**

A representative from SEN to attend to provide an update on the project to install a high capacity electricity cable between Thatcham and Ashford Hill.

Signed: ..... Date:.....  
(Chairman)

Appendix A

Meeting Report 2nd February 2021

**Community Account**

Statement balance 22/1/2021	Cashbook balance as at 27/1/2021	Cashbook balance after new payments made
£34,587.43	£34,587.43	£34,339.43

**Payments made since last meeting**

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	December salary	240.00
100470	Digital House MD Ltd	Renewal of security certificate	90.00
100471	Brimpton CE Primary School	Grant	500.00
			<b>£830.00</b>

**New items for payment**

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	February Salary	240.00
100472	Mr P Bassil	Batteries for Christmas lights	8.00
<b>TOTAL</b>			<b>£248.00</b>

**Receipts since last meeting date**

Receipt Date	Payer	Details	TOTAL AMOUNT

**Payments not presented as of 22/1/2021**

Cheque No	Payee	Details	TOTAL COST
<b>TOTAL</b>			<b>£0.00</b>

**Receipts not cleared as of 21/1/2021**

Receipt date	Payer	Details	TOTAL COST
			0

Appendix B

**Bank Reconciliation 27th January 2021**

<b>Authority name</b>	Brimpton Parish Council	
<b>Prepared by</b>	Christine McGarvie	Clerk and RFO
<b>Date</b>	27th January 2021	
<b>Approved by</b>	John Hicks	Chair of council

Balance per bank statements as at 22nd January 2021	£	£
Community Account		33,757.43
Saving account		31,904.63
		<u>65,662.06</u>

Less any un-presented payments at 22nd January 2021		
		0.00

Add any uncleared receipts

Net Bank balances as at 29th December 2020		<u>£65,662.06</u>
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**CASH BOOK**

Opening balance as per cashbook 1st April 2020	27,885.22
Add: Receipts in the year	12,297.20
Less: Payments in the year	<u>6,424.99</u>
Closing balance as per cash book as at 27th January 2021	<u>£33,757.43</u>

Opening balance savings account 1st April 2020	31,890.86
Add: Receipts in the year	£13.77
Less: Payments in the year	<u>0</u>
Closing balance as per cash book as at 27th January 2021	<u>£31,904.63</u>

Overall closing balance	<u>£65,662.06</u>
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diff	£0.00
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Appendix C

Brimpton Parish Council Meeting – 2<sup>nd</sup> February 2021

Planning Applications for Consideration

1	<b>20/03037/HOUSE – Blacknest Bungalow.</b> Erection of extension to side, extension/bay to rear, porch and bay window to front and replacement windows/doors	26 <sup>th</sup> January re-quested extension
2	<b>APP/W0340/D/21/3266756 – 5 The Willows.</b> Proposed side extension with external heat pumps <b>Not able to submit further comments only withdraw previous comments. PC responded with no objections to original planning app.</b>	

Planning Application Decisions made

1	None	
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Planning Applications Awaiting Decisions

1	<b>20/02473/FUL – Blacknest Farm, Brimpton Common –</b> External alterations to Buildings H1 and H2	Deadline 29 <sup>th</sup> January
2	<b>APP/W0340/W/20/3259595 –</b> Shalford Farm planning appeal 20/00737/COMIND. PC responded with no objections to application 20/00737/COMIND.	Appeal not yet decided