

Brimpton Parish Council
Minutes of the Meeting of the Parish Council

Date: Tuesday 7th December 2021 Time: 7.30pm
Place: Brimpton Village Hall
Attending: Mr John Hicks (Chairman)
Mr Phil Bassil
Mr Charles Brims
Mrs Mary Cowdery
Mr John Dolphin
Mr Nicholas Matthews

In Attendance: Christine McGarvie (Clerk)
6 Members of the public

118/21 Public Forum

No items were raised.

119/21 Apologies for absence

None

120/21 To receive declarations of interest relating to items on the agenda

None received.

121/21 Minutes of the previous meeting

121.1. It was unanimously agreed that the Minutes of the meeting held on 2nd November 2021 were a true and accurate record. The Chairman signed the minutes.

121.2 Matters arising from the Minutes not otherwise on the agenda including review of the Action Tracker.

109/21 Clerk has raised a case to request Street Name Plates for Back Lane and West Berkshire Council have agreed to survey the lane to see if this is possible.

93.4 Two cherry trees will be delivered on Thursday. One will be planted at the Village Hall and the other will be offered to the Brimpton Fuel Allotment Trust.

30.3/21 Flooding on Brimpton Road near Willow Wands. West Berkshire Council have agreed that the work needed to alleviate the flooding will be considered for inclusion in the works programme for 2022/2023.

122/21 Parish Environment

122.1 To provide an update on the use of the Speed Indicator Device (SID) in the Parish

Site approval has been given to allow the SID to be put on a post in Wasing Road and in Brimpton Common. Unfortunately, the SID was damaged and had to go back to the supplier for a repair. It is expected back in the next few days. The cost of repair will be shared with Aldermaston Parish Council.

Clerk contacted Thames Valley Police about using a Sentinel device for Community Speedwatch

which is a device which records the speed and licence plate of vehicles. They said that it could be used but a volunteer will need to stand at the side of the road with it. Aldermaston Parish Council have decided not to join Community Speedwatch at this time and it was decided that Brimpton Parish Council would also not join.

122.2 To discuss policy for lending out gazebos to other groups.

The draft policy was agreed. Clerk to publish the policy on the Parish Council website.

Action: Clerk

122.3 To discuss the future of the Enborne Way Allotment area

Sovereign Housing have offered to grant the Parish Council a licence to occupy, manage, maintain and administer the area of land at the end of Enborne Way for three years, to be used for public use as allotments or other public use at nil cost. The Parish Council discussed this offer and decided to decline the offer as it is only for a licence and not full ownership.

Mr. Hicks reported that he had received complaints from residents concerned about the suggestion that the land could be used for parking.

Clerk to inform Sovereign that the Parish Council decline the offer and let the school know the situation.

Action: Clerk

122.4 To discuss repairs and cleaning the war memorial

A resident has offered to pay for cleaning the War Memorial. Mr Dolphin to ask the War Memorial Trust to carry out a survey on the memorial and advise what work needs to be done.

Mr Hicks to thank the resident for their kind offer and let them know that the Parish Council are seeking advice on work needed and likely costs.

Action: JD/JH

123/21 Planning and Development

123.1 To consider new planning applications and provide updates on any already considered. See appendix C below.

21/02959/LBC2 – Shalford Farm House, Shalford Hill – emergency re-roofing of slate roof

The Parish Council resolved to respond with no objections.

21/02979/HOUSE and 21/02981/LBC2 – Willow Wands, Brimpton Road – Single storey extension to kitchen and replacement windows

The Parish Council resolved to respond with no objections.

124/21 Finance

124.1 To approve payments and approve reconciliation against bank statements

The payments and bank reconciliation were agreed.

124.2 To review initial draft budget for 2022/2023

The updated budget was discussed. Due to the high level of reserves it was agreed that a zero precept would be set for 2022/2023. Clerk to submit the zero request to West Berkshire Council.

Action: Clerk

125/21 Consultation documents requiring consideration

Mr Hicks attended a workshop with West Berkshire Council to discuss Parish/Town Council engagement and how the Customer Experience can be improved. There was discussion about whether a joint newsletter for residents would be useful but it was agreed that the current process where West Berkshire Council produce a newsletter and the parishes pass on the information that is relevant to their area works best.

It was decided joint policy fora would only be held when necessary.

Devolution was discussed briefly but it is of less relevant to small parishes. It was agreed that a policy forum for devolution could be held for those parishes or towns that are interested in it.

West Berkshire Council have agreed that they will aim to improve links with the West Berkshire Clerks' forum.

Clerk to attend the next workshop on 13th December.

Action: Clerk

126/21 Reports

126. 1 District Councillor's Report

Cllr Boeck had previously reported that his monthly report will be sent after the full council meeting and the Local outbreak engagement board meeting.

126.2 Report from Village Hall Committee

Mr Dolphin reported that the Village Hall is getting busier. A grant has been received to enable security cameras to be installed at the hall.

126.3 Reports from Parish Council representatives on external bodies

Mr. Bassil will send the notes of the meeting held on 30th November to all councillors when they are received.

127/21 The next meeting will be held on Tuesday 4th January 2022 in the Village Hall.

Signed: Date:.....
(Chairman)

Appendix A

Meeting Report 7th December 2021

Community Account

Statement balance 24/11/2021	Cashbook balance as at 31/11/2021	Cashbook balance after new pay- ments made
£37,675.31	£37,675.31	£37,015.31

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	November	240.00
DD	Barclaycard	brass plaque for oak tree	109.74
EP	Surf&Turf Instant shelters Ltd	3 gazebos and gutters	1762.00
EP	Mrs P Brims	delivery of display boards - art exhib	30.00
TOTAL			£2,141.74

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	December salary	240.00
EP	Traffic Technologies Ltd	SID repair	420.00
TOTAL			£660.00

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT

£0.00

Payments not presented as of 24/11/2021

Cheque No	Payee	Details	TOTAL COST
TOTAL			

Receipts not cleared as of 24/11/2021

Receipt date	Payer	Details	TOTAL COST
			0

Savings Account balance 24/11/2021	£31,907.03
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Appendix B

Bank Reconciliation 29th November 2021

Authority name	Brimpton Parish Council	
Prepared by	Christine McGarvie	Clerk and RFO
Date	30th November 2021	
Approved by	John Hicks	Chair of council

Balance per bank statements as at 24th November 2021	£	£
Community Account		37,675.31
Saving account		31,907.03
		<u>69,582.34</u>

Less any un-presented payments at 24th November 2021		
		0.00

Add any uncleared receipts

Net Bank balances as at 24th November 2021		<u>£69,582.34</u>
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CASH BOOK

Opening balance as per cashbook 1st April 2021	32,848.53
Add: Receipts in the year	12,507.45
Less: Payments in the year	<u>7,680.67</u>
Closing balance as per cash book as at 29th November 2021	<u>£37,675.31</u>

Opening balance savings account 1st April 2021	31,905.43
Add: Receipts in the year	£1.60
Less: Payments in the year	<u>0</u>
Closing balance as per cash book as at 29th November 2021	<u>£31,907.03</u>

Overall closing balance	<u>£69,582.34</u>
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diff	£0.00
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Appendix C

Brimpton Parish Council Meeting – 7th December 2021

Planning Applications for Consideration

1	21/02959/LBC2 – Shalford Farm House, Shalford Hill – emergency re-roofing of slate roof	Deadline 16 th December
2	21/02979/HOUSE and 21/02981/LBC2 – Willow Wands, Brimpton Road – Single storey extension to kitchen and replacement windows	Deadline 22 nd December

Planning Application Decisions made

1	21/02217/HOUSE – Westmead House, Brimpton Lane. Detached 3 bay garage	Approved
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Planning Applications Awaiting Decisions

1	21/02055/FULD – 5 The Willows. Demolition of existing dwelling and detached garage. Replacement with 2 storey, part single storey 5-bedroom dwelling and single storey garage	Decision deadline 4 th Nov
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