

Brimpton Parish Council
Minutes of the Meeting of the Parish Council

Date: Tuesday 6th October 2020 Time: 7.30pm

Place: Zoom video conference due to the Coronavirus (Covid-19) restrictions.

Attending call: Mr John Hicks (Chairman)

Mr Phil Bassil

Mr Charles Brims

Mrs Mary Cowdery

Mr John Dolphin

Mr Peter Main

In Attendance: District Councillor Dominic Boeck

Christine McGarvie (Clerk)

4 members of the public

The Chairman introduced councillors for the benefit of the recording and outlined the procedures to be followed during the meeting.

76/20 Apologies for absence

None

77/20 To receive declarations of interest relating to items on the agenda

None received.

78/20 Minutes of the previous meeting

78.1 It was unanimously agreed that the Minutes of the meeting held on 1st September 2020 were a true and accurate record. The Chairman will sign these at a future date.

78.2 Matters arising from the minutes not otherwise on the agenda including review of the Action Tracker.

None

79/20 Progress report on Parish Plan medium term objectives

Mr Dolphin stated that action 10, regarding making junctions safer, is the responsibility of West Berkshire Highways department.

80/20 Parish Environment

80.1 To provide an update on the Enborne Way Allotment Area

The grass has been cut by Sovereign but the mound of rubbish has not been removed.

Sovereign have visited the site and agree that more work is needed. Clerk has confirmed that the mound of rubbish needs to be removed, the gate/fence needs repair and to ask if they would be willing to reseed the area if the allotment plots are vacated. Clerk to continue to chase.

Action: Clerk

80.2 To discuss closure of the Three Horseshoes pub and consider nomination as a community asset

The Three Horseshoes is already listed as an Asset of Community Value but this will expire in February 2021. The owner has indicated that they intend to sell the pub in July 2021. It was agreed

that it was not necessary to relist the pub as an Asset of Community Value as the owners have already given 9 months' notice of the sale.

A concern was raised that the pub car park is currently used by parents dropping children off at school and if this facility is lost there will be an issue with parking in the area. The Headteacher and Chair of Governors have already been made aware of the potential issue.

It was agreed that Mr. Hicks would inform residents via the email update that if there is any community interest in bidding for the pub and running it, they will need to come forward now before the sale process starts.

80.3 To consider the joint purchase of a Speed Indicator device with Aldermaston Parish Council
Beenham, Aldermaston, Padworth and Brimpton Parish Councils have all agreed that they would be interested in jointly purchasing a Speed Indicator Device. District Councillor Boeck stated that he would support the request for a Member's bid grant for £1000 towards the cost.

West Berkshire Council have confirmed that the SID which it is proposed to purchase is compatible with their systems and they would be able to use any data collected.

It was agreed that the Parish Council would commit £500 towards the project and Mr. Dolphin would be the point of contact.

81/20 Planning and Development

81.1 To consider new planning applications and provide updates on any already considered. See appendix C below.

20/02257/HOUSE and 20/02258/LBC2 – Smythy Cottage, Hyde End Lane. Replacement of front and side porch

The Parish Council agreed to respond with no objections.

CA17 Notice - affecting field off Bourne Road (Beenham), and Brimpton Glebe

The Parish Council agreed to respond with no comments.

82/20 Finance

82.1 To approve payments and approve reconciliation against bank statements

The payments for October were agreed. Clerk to action.

It was agreed that Clerk should purchase new pads for the defibrillator at the Village Hall on the credit card.

Action: Clerk

82.2 To review Quarter 2 actuals against budget

There were no comments made on quarter 2 income and expenditure against budget.

82.3 To consider grant requests from Brimpton Fuel Allotment Charity and Newbury Weekly News

It was agreed to grant £86.24 to the Brimpton Fuel Allotment Charity to pay for public liability insurance

It was agreed to grant £100 to Newbury Weekly News Over 80s Parcel Fund.

Action :Clerk

83/20 Consultation documents requiring consideration

83.1 West Berkshire Cultural Heritage Strategy 2020-30 consultation survey

It was agreed that Councillors should respond to the consultation as individuals if they wish to.

83.2 Government White Paper – Planning for the Future

Mr. Brims sent a draft response to all councillors. It was agreed that this response should be sent to NALC (National Association of Local Councils).

Action : Clerk

84/20 Reports

84.1 District Councillor’s report

District Councillor Boeck has provided a report and this will be made available on the Parish Council website.

84.2 Clerk’s report

The website accessibility statement is now on the website. There is still work to do to make the website more accessible.

84.3 Report from Village Hall Committee

Electrical work has been carried out at the hall. Quotes for replacing the hedge are being sought. The Hall bookings are increasing but not yet back to the levels before the March lockdown.

84.4 Report from Parish Council representatives on external bodies.

AWE have reported an increase in sickness levels on site in recent weeks.

The ONR have announced their intention to prosecute AWE under the Health and Safety Act following an electrical accident on site last year. The hearing is set for December this year and AWE have said they will enter a guilty plea. AWE have stressed that there was no radiological risk from the incident.

85/20 Public Forum

85.1 Free Trees

West Berkshire Climate Action and Lockdown Woods are offering free tree saplings to community groups. Mr. Dolphin is investigating whether they might be suitable as part of the new hedge at the Village Hall. Clerk to send the details to the Brimpton Fuel Allotment Charity.

85.2 Covid Awareness Banner

West Berkshire Council are offering to provide free banners to raise awareness of their campaign “Let’s all play our part in keeping West Berkshire open” It was agreed that one or two banners would be requested to be placed outside the Pub and/or the Village Hall.

Action : Clerk

85.3 Abandoned Car

A car has been abandoned in Church Lane since August. The Police are aware and are attempting to contact the owner.

86/20 The next meeting will be held on Tuesday 3rd November 2020

Signed: Date:.....
(Chairman)

Appendix A

Meeting Report 6th October 2020

Community Account

Statement balance 24/9/2020	Cashbook balance as at 29/9/2020	Cashbook balance after new payments made
£29,823.69	£35,823.69	£35,543.21

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
100462	CCB	Membership fee	35.00
100463	Digital House MD Ltd	Website hosting	172.80
100464	Mrs C McGarvie	Health and safety training. McAfee virus prot. Cost shared with 3 PCs	51.33
SO	Mrs C McGarvie	August salary	232.80
100465	Mrs C McGarvie	backpay 5 months	36.00
			£527.93

New items for payment

Cheque No	Payee	Details	TOTAL COST
100466	Mrs C McGarvie	Zoom (£28.78 -6 months shared by 3), postage 18 x 2nd -£11.70	40.48
SO	Mrs C McGarvie	September Salary	240.00
TOTAL			£280.48

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT

Payments not presented as of 24/9/2020

Cheque No	Payee	Details	TOTAL COST
TOTAL			£0.00

Receipts not cleared as of 24/9/2020

Receipt date	Payer	Details	TOTAL COST
29/09/2020	West Berkshire Council	Precept	£6,000.00

Appendix B

Bank Reconciliation 29th September 2020

Authority name Brimpton Parish Council
Prepared by Christine McGarvie Clerk and RFO
Date 29th September 2020

Approved by John Hicks Chair of council

Balance per bank statements as at 24th September 2020	£	£
Community Account		29,823.69
Saving account		31,903.83
		<u>61,727.52</u>

Less any un-presented payments at 29th September 2020		0.00
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Add any uncleared receipts		
29/09/2020 West Berkshire Council Precept		6000

Net Bank balances as at 29th September 2020		<u>£67,727.52</u>
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CASH BOOK

Opening balance as per cashbook 1st April 2020	27,885.22
Add: Receipts in the year	12,297.20
Less: Payments in the year	<u>4,358.73</u>
Closing balance as per cash book as at 29th September 2020	<u>£35,823.69</u>

Opening balance savings account 1st April 2020	31,890.86
Add: Receipts in the year	£12.97
Less: Payments in the year	<u>0</u>
Closing balance as per cash book as at 29th September 2020	<u>£31,903.83</u>

Overall closing balance	<u>£67,727.52</u>
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diff	£0.00
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Appendix C

Brimpton Parish Council Meeting – 6th October 2020

Planning Applications for Consideration

1	20/02257/HOUSE and 20/02258/LBC2 – Smythy Cottage, Hyde End Late. Replacement of front and side porch	Deadline 23 rd October 2020
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Planning Application Decisions made

1	20/00737/COMIND - Shalford Farm. Conversion and redevelopment of land and buildings	Refused
2	19/03155/FULD – Wasing Cottage, Wasing Road. Demolition of existing dwelling and proposed replacement	Approved

Planning Applications Awaiting Decisions

1	APP/W0340/W/19/3237503 - Planning Appeal in relation to 18/02635/COMIND at Shalford Farm	May have been withdrawn. No longer a case on planning inspectorate website.
2	20/01825/FULD – Washoe Lodge, Brimpton Lane. Erection of 4 detached dwellings Brimpton PC objected.	Deadline 12 th October