

Brimpton Parish Council

Minutes of Meeting of the Council			
Date:	Tuesday 2 nd April 2019	Time:	7.30pm
Place:	Brimpton Village Hall		
Present:	Mr John Hicks (Chairman)	Mr Phil Bassil (Vice Chairman)	
	Mrs Mary Cowdery	Mr Charles Brims	
	Mr Rod Smallwood		
In Attendance:	Christine McGarvie (Clerk) 8 members of the public (including Brimpton CE Primary School Headteacher)		
			Action
39/19	Apologies for absence None		
40/19	To receive declarations of interest relating to items on the agenda None received Mr. Hicks declared a non-pecuniary interest in agenda item 47.2 as he is a governor of Brimpton Primary School.		
41/19	Minutes of the previous meeting		
41.1	It was unanimously agreed that the Minutes of the meeting held 5 th March 2019 were a true and accurate record. The Minutes were signed by the Chairman.		
41.2	<p>Matters arising from the minutes not otherwise on the agenda including review of action tracker</p> <p>21.3/19 The litter pick was held on 16th March and was a great success. Mr. Hicks thanked all the volunteers who helped to collect 45 bags of rubbish, a microwave, a computer printer, a sink and lots of tyres from several roads in the parish.</p> <p>32.2/19 Gigaclear have confirmed that a representative will attend the Annual Parish Meeting. It was reported that a resident does have a broadband connection with Gigaclear.</p> <p>37/19 Mr Hicks asked West Berkshire Council if the Parish Council could attend meetings with Gigaclear but the request was refused.</p> <p>The Action tracker was reviewed and updates given.</p> <p>It was reported that the drain outside the pub has not been cleared. Clerk to chase again.</p> <p>Brimpton Road will be closed on 8th and 9th April so that the road can be reinstated following completion of gravel extraction works</p>		
42/19	<p>Parish Plan: Progress report from the Chair of the Steering Group</p> <p>A Public meeting was held on 26th March which over 30 people attended. The group presented their recommendations and these were well received. Follow up meetings will be held with the Parish Council, major landowners</p>		

	and West Berkshire District Council. The next step will be to create an Action Plan and report of findings.	
43/19	Parish Environment	
43.1	Footpaths update from wardens No reports of problems from wardens.	
44/19	Planning and Development	
44.1	To consider new planning applications and provide updates on any already considered. See appendix C below. 19/00557/HOUSE – Larkwhistle Farm, Brimpton Common. Erection of new garage and new access drive. The Council resolved to reply with no planning objections but due to the size of the garage to ask for conditions to be placed on the building to prevent it from being sold separately from the house and to prevent it from being lived in.	
45/19	Consultation documents required consideration None received	
46/19	Consider whether any action is needed regarding ‘Guidance for Town and Parish Councils – Planning for marking the death of a senior nation Figure’ It was decided that no action was needed by the Parish Council. West Berkshire District Council and the local church already have plans in place.	
47/19	Finance	
47.1	To approve payments and reconciliation against bank statements. See Appendix A below. It was unanimously agreed to approve the payments for April, Clerk to process. The bank reconciliation was checked and signed by Mr. Bassil	Clerk
47.2	To consider grant request from Brimpton Primary School Brimpton CE Primary School have submitted a grant request for £2000 towards the refurbishment of the school hall floor. The hall can be used for community events as well as by the school. Mr. Brims proposed that the Parish Council give the school the grant and use the CIL money already received as it is part of community infrastructure. Mr. Bassil seconded this proposal and all agreed. Mr. Hicks abstained from the vote.	
48/19	Reports	
48.1	District Councillor’s Report No report.	
48.2	Clerk’s Report Election nomination papers must be submitted by hand to the Council Offices by 4pm on 3 rd April. Clerk will get notification of nominees by 4pm on 4 th April. Clerk attended the West Berkshire District Conference which included presentations from the CIL department, the Police, the fire service and the Primary Care Network. Clerk also attended the West Berkshire Clerk’s forum where there was a presentation on GDPR requirements and discussion of CIL. Internal auditor appointment is 30 th April 2019. Invitations have been sent out for the Annual Meeting on 28 th May.	

48.3	Report from Brimpton Fete Committee See Appendix D below.	
48.4	Report from Village Hall Committee The Village Hall AGM will be held on 16 th May. There are currently 3 vacancies on the committee. Mr. Hicks to ask for volunteer committee members in the next parish report to the email group. Some general maintenance work has been carried out and the new projector been put up.	
48.5	Reports from Parish Council representatives on external bodies AWE LLC Mr. Bassil attended the AWE LLC meeting on 16 th March. They are taking on 91 apprentices and 116 graduate apprentices this year. There will be an undercover exercise on 3rd April. As part of their community engagement initiatives they have offered the use of drones and an operator for any community groups that could benefit. They can also provide groups of between 15 and 60 volunteers to help with local projects. Lightening conductors are currently being installed around the Mensa building in Burghfield The quarterly ONR and environment agency reports have been published and they are rated adequate. The proposed Lidl development in Tadley was discussed. AWE have concerns about the increase in traffic and the preliminary traffic survey was done on a Friday when AWE wasn't working. They are carrying out a review of the sites where they monitor radiation levels in soil, vegetation, water, and milk.	
49/19	Public Forum 49.1 Gigaclear have blocked Enborne way and Bannister Place which meant that bins were not emptied. A resident has reported this to West Berkshire and they came back to empty bins in Enborne Way but not Bannister Place. 49.2 Mr. Brims gave an update on Brimpton Recreation Ground. The land was given for the recreational use of inhabitants of Brimpton. Unfortunately, the local football team has disbanded and there is currently no other team to rent the field. The trustees are now considering other options including selling the land and using the proceeds to benefit residents. 49.3 Mr. Hicks thanked Mr. Smallwood for his services as a parish councillor as he will not be standing in the upcoming election.	
50/19	Date of Next Meeting : 7th May 2019 the Annual Parish Council meeting	
	Meeting finished at 8.27 pm	

Signed: **Date:**.....
(Chairman)

Appendix A

Meeting Report 2nd April 2019

Community Account

Statement balance 22/3/19	Cashbook balance as at 28/3/2019	Cashbook balance after new payments made
£24,107.65	£23,882.15	£23,001.93

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
So	Mrs C McGarvie	Feb Salary	225.5
100422	Memorial Benches UK	Bench and fixings	529.95
100423	Mrs C McGarvie	Toilet hire deposit	60.00
100424	Brimpton Village Hall	Hall hire 6 months	75.00
100425	Mrs C McGarvie	Projector and bracket	270.99
			£1,161.44

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	April salary	232.80
100426	Mr J. Dolphin	Parish Plan meet refreshments	36.56
100427	Mrs C McGarvie	Litter pick signs	184.50
100428	Mrs C McGarvie	stamps	6.96
100429	Mrs C McGarvie	Gazebos for fete	419.40
TOTAL			£880.22

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
06/03/2018	Brimpton Village Hall	donation for bench	220.82
21/03/2019	HMRC	VAT reclaim	507.94
TOTAL			£728.76

Payments not yet presented

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	March salary	225.50
TOTAL			£225.50

Receipts not yet cleared

Receipt date	Payer	Details	TOTAL COST
			£0.00

Grants reserve	£929.93	Defib paid for received 27/10/2016 16/00416
CIL	£2,806.40	
Byway Fund	£91.00	
INRG solar donation	£20,000.00	
	£23,827.33	

Savings Account balance 22/3/19	£31,832.04
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Appendix B

Bank Reconciliation 28th March 2019

Authority name Brimpton Parish Council

Prepared by Christine McGarvie

Date 28th March 2019

Approved by John Hicks

Date

Clerk and
RFO

Chair of council

Balance per bank statements as at 22nd March 2019	£	£
Community Account	24,107.65	
Saving account	31,832.04	
		<u>55,939.69</u>
Less any un-presented cheques at 22nd March 2019		
SO Clerk salary - paid on 31/3/2019	<u>225.50</u>	
		<u>225.50</u>
Add any uncleared cheques/cash/payments		0
Net Bank balances as at 28th March 2019		<u>£55,714.19</u>

CASH BOOK

Opening balance current account 32,406.32

Add: Receipts in the year 22,089.61

Less: Payments in the year 30,613.78

Closing balance as per cash book as at 28th March 2019 £23,882.15

Opening balance savings account 11,771.92

Add: Receipts in the year £20,060.12

Less: Payments in the year 0

Closing balance as per cash book as at 28th March 2019 £31,832.04

Overall closing balance £55,714.19

diff £0.00

Appendix C

Planning Applications for Consideration

1	19/00557/HOUSE - Larkwhistle Farm, Brimpton Common. Erection of new garage and new access drive	Deadline 28 th March. Extension requested
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Planning Application Decisions made

1	18/02635/COMIND – Shalford Farm Development The conversion and redevelopment of existing land and buildings at Shalford Farm	Refused
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Planning Applications Awaiting Decisions

1.	19/00095/FUL- Little Park Farm Bungalow, Crookham Common Road - Erection of replacement dwelling with parking and amenity space	Deadline 5 th April (PC – object)
2	19/00370/HOUSE - Lea Cottage, Wasing Road - Demolition of existing conservatory and new single storey side extension to single storey detached house	Deadline 9 th April (PC – no objections)
3	19/00353/PACOU – Hyde End Farm, Hyde End Lane. Change of use of agricultural building to a dwelling.	Permitted development. Deadline 12 th April.
4	19/00274/HOUSE – 3 The Osiers, Brimpton Road. Erection of a detached garage.	Deadline 17 th April

Brimpton Fete

A meeting of all organisers, together with some helpers, took place on 28 March at the Traveller's Friend. The following was reported:

1. Performances

Performances in the central arena will run through the afternoon and include the Kennet Samba Band, the West Berkshire Ballet, the Hannington Brass Band, Pole Theatre, Brimpton School choir, a gymnastics display and a Morris dancing team.

2. Competitions

The competitions will be launched after Easter. They include photography, crafts and cookery. There are separate classes for children and adults.

3. Stalls

We are expecting there to be over 20 stalls and one or two more are in the pipeline. Most will be staffed by organisers and helpers; commercial stalls (who are paying a rent for their space) are expected to look after themselves. In addition there will be games loaned by Brimpton School who are recruiting children and parents to run them.

4. Classic Vehicles

The number of confirmed classic vehicles remains at 8, including a working steam roller.

5. Refreshments

Julie Goode of the Traveller's Friend will provide the bar and the BBQ. Shelley Bassil is organising the W.I. tea tent and an ice cream van has been booked.

6. External Organisations

The MOD Police and the Thames Valley Police will be in attendance, and subject to emergencies Blue Watch from Newbury Fire Station will attend as well.

7. Finance

Preparations remain within budget. Thanks to donations by local companies, we have raised over £1000 in sponsorship. Our target was £800.

8. Publicity

Publicity will begin after Easter and will be gradually stepped up in May and June. Information on the fete continues to be circulated via the Parish Magazine, the Parish Council's website and Facebook page and the Brimpton Parish Update email.

Phil Bassil

2 April 2019