

Brimpton Parish Council
Minutes of the Meeting of the Parish Council

Date: Tuesday 3rd November 2020 Time: 7.30pm

Place: Zoom video conference due to the Coronavirus (Covid-19) restrictions.

Attending call: Mr John Hicks (Chairman)

Mr Phil Bassil

Mr Charles Brims

Mrs Mary Cowdery

Mr John Dolphin

Mr Peter Main

In Attendance: District Councillor Dominic Boeck

Christine McGarvie (Clerk)

3 members of the public

87/20 Apologies for absence

None received

88/20 To receive declarations of interest relating to items on the agenda

None received.

89/20 Minutes of the previous meeting

89.1 It was unanimously agreed that the Minutes of the meeting held on 6th October 2020 were a true and accurate record. The Chairman will sign these at a future date.

89.2 Matters arising from the minutes not otherwise on the agenda including review of the Action Tracker.

142.3/19 Clerk to contact West Berkshire Council for an update on the relining work needed along Wasing Road and Brimpton Lane.

Action : Clerk

90/20 Progress report on Parish Plan medium term objectives

The status of the Parish Plan medium term objectives was reviewed and approved.

Mr. Bassil presented a report on mobile reception in the Parish which showed that reception is generally good. The Ofcom coverage checker also shows that there is good coverage for voice and data throughout the Parish.

Clerk to publish the update on the Medium-Term Objectives on the Parish Council website.

Action : Clerk

91/20 Parish Environment

91.1 To provide an update on the Enborne Way Allotment Area

Clerk has confirmed with Sovereign that the mound of rubbish needs to be removed and the gate/fence needs repair. Unfortunately, no response has been received from Sovereign. Clerk to chase again.

Action: Clerk

91.3 To provide an update on the joint purchase of a Speed Indicator Device with Aldermaston Parish Council

Beenham, Aldermaston , Padworth and Brimpton Parish Councils have all agreed to jointly purchase a Speed Indicator Device. District Cllr Boeck has made a grant application under the members bid scheme for £1000 towards the cost and a decision is expected on 4th November.

Aldermaston Parish Council are applying for the licence to use the SID from West Berkshire Council. Aldermaston Parish Council have agreed to be the lead Parish Council and to insure the SID. An agreement will be drafted by Aldermaston Parish Council for acceptance by all Parish Councils taking part in the project.

91.4 Remembrance Day service

A short Remembrance Day service will take place at the War Memorial on 11th November. However, it will be restricted to those laying wreaths and members of the public will be encouraged not to attend. Clerk to look into insurance and risk assessment requirements. Mr Hicks to ask if it can be recorded and the recording made available to residents.

Action : Clerk /JH

92/20 Planning and Development

92.1 To consider new planning applications and provide updates on any already considered. See appendix C below.

APP/W0340/W/20/3259595 - planning appeal 20/00737/COMIND Shalford Farm. Appeal date 12th November.

The Parish Council agreed to make no further comment on the application appeal.

20/02471/PASSHE Crossways, Brimpton Common

An application to determine if prior approval is required for a proposed larger home extension for Single Storey rear extension.

The Parish Council noted the application and made no comment.

20/02344/HOUSE – 5 The Willows. Proposed side extension with external heat pumps

The Parish Council agreed to respond with no objections.

93/20 Finance

93.1 To approve payments and approve reconciliation against bank statements

The payments for November were agreed.

It was agreed that due to the fact that a new poppy wreath has not been purchased and there will be no collection in the church as part of a Remembrance Day Service a donation of £250 would be made to the Royal British Legion.

Action: Clerk

93.2 To review draft budget for 2021/2022

The initial draft of the budget for 2021/2022 was considered by the Parish Council.

It was agreed that the Clerk should obtain a tree survey for the oak tree at the War Memorial to determine if there will be a need for spending on tree work in the next financial year.

The reserve for highways improvements was discussed and it was agreed not to add to this in the coming year. Arising from this it was agreed the Clerk should raise a case with West Berkshire Council to request that the gully on Brimpton Lane is cleared again as there has been a lot of water on the road during the recent rain.

A suggestion was made that the Parish Council might consider spending on footpaths in the next financial year although it was pointed out that this is the responsibility of the landowner.

It was agreed that no additional spend on highways improvements would be included in the 2021/2022 budget. It was agreed to add the cost of a replacement battery for the defibrillator at the Village Hall to the budget. Clerk to update the budget for discussion again at the December meeting.

Action : Clerk

94/20 Consultation documents requiring consideration

None

95/20 Reports

95.1 District Councillor's report

District Councillor Boeck will send his monthly report in the next few days and this will be published on the Parish Council website.

Action : DB/Clerk

95.2 Clerk's report

Clerk attended the West Berkshire District Forum on 20th October. The presentation slides were forwarded to all councillors. The Forum included presentations from the head of Public Health and the Public Protection Service about the latest on Covid numbers and plans. There was also a presentation on the Government's new planning White Paper and the District Council's view on the proposed changes to planning policy.

95.3 Report from Village Hall Committee

Mr Dolphin reported that, unfortunately, most groups have had to stop again because of the new lockdown measures which will come into force from 5th November.

West Berkshire's Covid Awareness banner has been put up on the Village Hall fence.

Mr Dolphin thanked Wasing Estate who have agreed to carry out the majority of the work to remove the damaged hedge at the Village Hall for free.

95.4 Report from Parish Council representatives on external bodies.

AWE – Mr. Bassil reported that it has been announced that AWE plc will transfer to government ownership, becoming an arms-length body wholly owned by the MOD from 1st July 2021.

Fuel Allotment Trust – The trustees have provided an update report on the work of the charity.

96/20 Public Forum

96.1 A resident asked whether the post box currently located on Brimpton Lane in the centre of the village (outside of the Old Post Office) could be moved as there is no footpath at this location and it is dangerous for pedestrians. Clerk to contact Royal Mail and ask if it could be moved.

Action : Clerk

96.2 In the light of the lockdown starting on 5th November, Mr. Dolphin asked if volunteers could be asked to come forward again to help anyone who is self-isolating. Mr Hicks to send an email to the list of volunteers from the last lockdown in the Spring.

Action : JH

97/20 The next meeting will be held on Tuesday 1st December 2020

Signed: Date:.....
(Chairman)

Appendix A

Meeting Report 3rd November 2020

Community Account

Statement balance 24/10/2020	Cashbook balance as at 28/10/2020	Cashbook balance after new payments made
£35,543.21	£35,356.97	£35,116.97

**Payments made
since last meeting**

Cheque No	Payee	Details
100466 SO	Mrs C McGarvie Mrs C McGarvie	Zoom(£28.78 -6 months shared by 3),postage 18 x 2nd -£11.70 September Salary

New items for payment

Cheque No	Payee	Details
SO	Mrs C McGarvie	October Salary
TOTAL		

Receipts since last meeting date

Receipt Date	Payer	Details
29/09/2020	West Berkshire Council	Precept

Payments not presented as of 24/10/2020

Cheque No	Payee	Details
100467	NWN Over 80s Parcel	donation
100468	Brimpton Fuel Allotment	Grant for insurance
TOTAL		

Receipts not cleared as of 24/10/2020

Receipt date	Payer	Details

Savings Account balance 24/10/2020	£31,903.83
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Appendix B

Bank Reconciliation 27th October 2020

Authority name	Brimpton Parish Council	
Prepared by	Christine McGarvie	Clerk and RFO
Date	27th October	
Approved by	John Hicks	Chair of council

Balance per bank statements as at 24th October 2020	£	
Community Account		35,543.21
Saving account		31,903.83

Less any un-presented payments at 24th October 2020		
06/10/2020 NWN parcel fund		100.00
06/10/2020 Brimpton Fuel Allotment		86.24

Add any uncleared receipts

Net Bank balances as at 27th October 2020

CASH BOOK

Opening balance as per cashbook 1st April 2020	27,885.22
Add: Receipts in the year	12,297.20
Less: Payments in the year	4,825.45
Closing balance as per cash book as at 27th October 2020	<u>£35,356.97</u>

Opening balance savings account 1st April 2020	31,890.86
Add: Receipts in the year	£12.97
Less: Payments in the year	0
Closing balance as per cash book as at 27th October 2020	<u>£31,903.83</u>

Overall closing balance	<u>£67,260.80</u>
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diff £0.00

Appendix C

Brimpton Parish Council Meeting – 3rd November 2020

Planning Applications for Consideration

1	APP/W0340/W/20/3259595 – Shalford Farm planning appeal 20/00737/COMIND. PC responded with no objections to application 20/00737/COMIND.	Appeal date 12 th November
2	20/02344/HOUSE – 5 The Willows. Proposed side extension with external heat pumps	Deadline 4 th November

Planning Application Decisions made

1	APP/W0340/W/19/3237503 - Planning Appeal in relation to 18/02635/COMIND at Shalford Farm	WITHDRAWN
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Planning Applications Awaiting Decisions

1	20/02257/HOUSE and 20/02258/LBC2 – Smythy Cottage, Hyde End Lane. Replacement of front and side porch	Deadline 27 th November
2	20/01825/FULD – Washoe Lodge, Brimpton Lane. Erection of 4 detached dwellings Brimpton PC objected.	Deadline 26 th October