

Brimpton Parish Council
Minutes of Meeting of the Council

Date: Tuesday 2nd October 2018 **Time:** 7.30pm
Place: Brimpton Village Hall
Present: Mr John Hicks (Chairman) Mr Phil Bassil (Vice Chairman)
Mr Rod Smallwood Mr Dennis Cowdery
Mrs Mary Cowdery Mr Charles Brims
In Attendance: Christine McGarvie (Clerk)
8 members of the public

Action

- 106/18 **Apologies for absence**
District Councillor Boeck gave his apologies.
- 107/18 **To receive declarations of interest relating to items on the agenda**
None received
- 108/18 **Minutes of the previous meeting**
- 108.1 It was unanimously agreed that the Minutes of the meeting held 4th September 2018 were a true and accurate record. The Minutes were signed by the Chairman.
- 108.2 **Matters arising from the minutes not otherwise on the agenda**
- 100.4 – The faded markings on the road outside of the school have been reported. An email was sent to governors about painting the barrier but they do not meet until 18th October so no response yet. The flashing lights have been repaired on the south side and are working at school time.
- 100.5 The overgrown hedges in Brimpton Common at the corner near Blacknest have been reported to Hampshire County Council. A member of public reported that the overgrown hedges on Wasing estate have not been dealt with. Clerk to chase up. Clerk
- 100.1 Faster broadband from Gigaclear is now available to order although there are no reports of anyone receiving service as yet.
- 109/18 **Parish Plan: Progress report from the Chair of the Steering Group**
A community workshop was held on 25th September and over 30 people attended. The questionnaire is currently being piloted. The group will be meeting on 4th October to finalise the questionnaire. The survey will go live on 24th October and a letter will go out to all residents in the parish magazine. The survey will also be advertised on social media, via the parish email group and posters around the village. For residents who are unable or unwilling to fill in the survey online they will be able to request a paper copy but it is hoped that the majority will fill it in electronically.
- Residents will be given 3 weeks to complete the survey. Response levels will be monitored and actions taken if levels are not sufficient. The aim is for a response level above 47%
- 110/18 **Speeding: To receive update on plans to set up SID in village**
- The Speed Indicator Device has been borrowed from West Berkshire Council and will be used in the village over the next week at different times. Clerk

- 111/18 **Parish Environment**
- 111.1 **To Consider naming of the road from B3051 to Brimpton Road.**
Residents of the road have requested that it be given a name. Mrs Cowdery proposed that the Council ask West Berkshire if the road can be named. Clerk to contact West Berkshire Council. Blacknest Road or Blacknest Lodge Road were suggested as possible names. Clerk
- 111.2 **Footpaths update from wardens.** JH
No new issues.
Thames Water have provided an update on the leak on the footpath in Hyde End Lane. The Senior Case Manager has reported that investigation is ongoing to determine who is responsible for fixing the leak. They will be installing a new Outside Stop Valve to isolate the supply and find out where the leak is.
- 111.3 **Footpaths – to discuss potential legislation regarding extinguishment of footpaths not on the definitive map.**
One path has already been reported to West Berkshire Council but they have confirmed that it is on the definitive map.
- 111.4 **To discuss response from Chairman of Ashford Hill parish council.**
The Council decided to take no further action. The quality of the water in the river is monitored by Thames Water and Environment Agency.
- 111.5 **To report on meeting with Brimpton Common Fuel Allotment trustees**
Clerk and Chairman met with two of the trustees on the 18th September. The trustees have indicated that they would like to have one or two more trustees appointed so that work can be shared. Clerk to chase the question of ownership with Wasing Estate and the trustees also to check the documents held by the Berkshire records office. Clerk
Chairman and Clerk to meet with the trustees again to discuss the future of the trust.
- 112/18 **Planning and Development**
- 112.1 **To consider new planning applications and provide updates**
18/02134/FULD – Blacknest Farm, Brimpton Common
Rebuilding of the existing buildings. It was resolved to return ‘No objections’ as long as the buildings remain single storey. Clerk to inform planning department. Clerk
- 18/02467/HOUSE – Old Thatch, Crookham Common Road**
It was resolved to return No Objections. Clerk to inform planning department. Clerk
- 112.2 **To advise of a pre-application consultation for 1 The Osiers, Brimpton**
The Council have received pre-planning documents from a developer for a new build on the land at the front of 1 The Osiers.
The documents have been reviewed but the Council have no comment to make at this stage.
- 113/18 **Consultation documents required consideration**
West Berkshire Health and Well being Board – Vision 2036 closing date 31/10/18

Mr Hicks pointed out that there is very little about rural areas in the document. Mr. Hicks will draft a response and circulate to all councillors. JH

114/18 **To discuss updating the parish map.**

Clerk received an email from a supplier quoting £200 a year to update the Parish Map, with free updates for 3 years.
The Council resolved not to take up this offer.

115/18 **Finance**

115.1 **To approve payments and reconciliation against bank statements.**

See Appendix A below. It was unanimously agreed to approve the payments for October, Clerk to process. Clerk

115.2 **To consider donation request from West Berkshire Heritage forum**

The Council resolved not to support this request.

116/18 **Reports**

116.1 **District Councillor's Report** – Not present

116.2 **Clerk's Report**

Berkshire Association of Local Councils are looking at clustering with a neighbouring County Association in order to provide service. HALC are still providing the advisory service in the interim.

116.3 **Report from Village Hall Committee**

There are plans to carry out some repairs to replace missing roof tiles.
The Committee have received £183.67 from the solar panel electricity for the 3 months of the Summer.

116.4 **Report from Parish Council representatives on external bodies**

AWE – Mr Bassil reported that AWE have pleaded guilty to charges which were brought against them after a site accident during which an electrician suffered a burn.

117/18 **Public Forum**

A resident asked whether a Neighbourhood watch scheme could be set up in the village. Clerk to add to the agenda for the October meeting. Clerk

Mrs Cowdery asked whether the Council could discuss the possibility of setting up a parish repository for historical items. Clerk to add to the agenda for the October meeting. Clerk

118/18 **Date of Next Meeting : 30th October 2018** – Date changed so that Mr. Bassil, Mr Hicks and the Clerk can attend the West Berkshire district parish conference on 6th November.
Meeting finished at 8.33 pm

Signed: Date:.....
(Chairman)

Appendix A

Meeting Report 2nd October 2018 Community Account

Statement balance 24/9/18	Cashbook balance as at 28/08/2018	Cashbook balance after new payments made
£19,931.86	£19,931.86	£17,706.36

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
100409	Brimpton Village Hall	6 months hall hire	75.00
100410	Mrs C McGarvie	Salary	296.70
100411	Mrs C McGarvie	Postage	6.96
DD	ICO	ICO registration	35.00
			£413.66

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	September Salary	225.5
100412	PCC of Brimpton	Churchyard grass cutting	2000
100413	Mr J Dolphin	Parish Plan refreshments	51.21
TOTAL			£2,225.50

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
06/09/2018	HMRC	PAYE refund	71.20
TOTAL			£71.20

Payments not yet presented

Cheque No	Payee	Details	TOTAL COST
TOTAL			£0.00

Receipts not yet cleared

Receipt date	Payer	Details	TOTAL COST
			£0.00

Grants reserve	£929.93	Defib paid for received 27/10/2016 16/00416
CIL	£2,806.40	
Byway Fund	£91.00	
INRG solar donation	£20,000.00	
	£23,827.33	

Savings Account balance 24/9/18	£31,800.32
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Bank Reconciliation 25th September 2018

Authority name	Brimpton Parish Council		
Prepared by	Christine McGarvie 25th September 2018	Clerk and RFO	
Date			
Approved by	John Hicks	Chair of council	
Date			
Balance per bank statements as at 24th September 2018		£	£
	Community Account	19,931.86	
	Saving account	31,800.32	
			51,732.18
Less any un-presented cheques at 25th September 2018			
Add any uncleared cheques/cash/payments			0
Net Bank balances as at 24th September 2018			£51,732.18
CASH BOOK			
Opening balance current account		32,406.32	
Add: Receipts in the year		12,330.85	
Less: Payments in the year		24,805.31	
Closing balance as per cash book as at 25th September 2018		£19,931.86	
Opening balance savings account		11,771.92	
Add: Receipts in the year		£20,028.40	
Less: Payments in the year		0	
Closing balance as per cash book as at 25th September 2018		£31,800.32	
Overall closing balance			£51,732.18