

BRIMPTON PARISH COUNCIL

Clerk: Christine McGarvie. 71 Pelican Road, Pamber Heath. RG26 3EL

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AGENDA

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the Annual meeting of Brimpton Parish Council, to be held on:

Date: Tuesday 7th May 2019

Time: 7.30pm

Place: Village Hall, Brimpton

Declarations of Interest

Members are reminded that written requests are required for Disclosable Pecuniary Interest dispensations – these should be forwarded to the Clerk prior to the meeting.

- 1 **To Elect a Chairman of the Parish Council**
- 2 **To Elect a Vice-Chairman of the Parish Council**
- 3 **To accept councillors 'Declaration of acceptance of office' forms (signed before the meeting) and to agree that councillors not present can sign their declarations before the next meeting.**
- 4 **Apologies for absence**
- 5 **To receive declarations of interest relating to items on the agenda**
- 6 **Minutes of the Previous Meeting**
 - 6.1 To approve and sign the minutes of the meeting of 2nd April 2019
 - 6.2 Matters arising from minutes not otherwise on agenda including review of Action Tracker
- 7 **To appoint council representatives to outside bodies**
- 8 **To reconfirm that the conditions for the General Power of Competence have been met**
- 9 **To review policies and procedures including Code of Conduct, Standing Orders, Financial Regulations, Risk Assessment schedule, Health and Safety Policy. Data protection policy.**
- 10 **To review and approve the Brimpton Fete risk assessment**
- 11 **Parish Plan: Progress report and to agree final steps**
- 12 **Planning and Development**

To consider new planning applications received and provide updates on any already considered 19/00518/HOUSE, 19/00519/LBC2 – Old Thatch, Crookham Common Road. Replacement extension.
- 13 **Finance**
 - 13.1 To approve payments & approve reconciliation against bank statements
 - 13.2 To discuss internal auditors report and review internal controls (including appointing internal checker)
 - 13.3 To approve the annual governance statement
 - 13.4 To approve the end of year Statement of Accounts for 2018/19 and amended asset register
 - 13.5 To agree the dates for the public exercise of rights
 - 13.6 To consider insurance quotes for 2019/2020
- 14 **Reports**
 - 14.1 District Councillor's Report - DB
 - 14.2 Clerk's report – CM
 - 14.3 Report from Village Hall Committee - JD
 - 14.4 Reports from Parish Council representatives on external bodies
- 15 **Public Forum**
- 16 **Confirm Date of Next Meeting – Tuesday 28th May 2018 Annual Parish Meeting, 4th June parish council meeting**