

Brimpton Parish Council - Action Tracker January 2024					
Date of original minute	Minute Ref	Description	Action	Current Status (Ongoing/Completed/P ending)	Latest update
05/12/2023	115.2/23	Emergency contact numbers to be updated	Clerk	Ongoing	It was agreed that the Parish Council would not create an Emergency Plan but Clerk should update the list of Emergency contact numbers which is on the website and distribute to all.
07/11/2023	100.1/23	Register of Historic assets	JH	ongoing	Mr Hicks to investigate whehter a register of historic assets in the Parish would be useful and how it should be produced. Jan/24 - Volunteers to create a list of assets of historic interest that are not already listed.
03/10/2023	78.1/23	Potholes in Brimpton Common, Brimpton Road	Clerk	ongoing	Clerk raised a case under reference E10867 Dec/23 - WBC have assessed and said the pothole is not urgent so will be added to their programme of future works. Jan/24 - Clerk has raised another case with supporting photos. E13693
03/10/2023	85.2/23	Sale of land on Blacknest Lane	Clerk	ongoing	Clerk has informed planning enforcement about the sale of the land and the change to the entrance. No response as yet. Dec/23 - Planning enforcement have issued a stop notice and are actively watching the site. On agenda for discussion at meeting. Jan/24 - case is still ongoing
4/7/23	53.3	Trees and bushes around Solar Farm in poor condition	Clerk	ongoing	Clerk attended a call with Wise Energy on 6th July. They agreed that there is an issue and accept their responsibility to ensure that there is adequate screening. They are going to carry out an assesement and come back to the Parish Council with a plan. Clerk has chased again.Sept/23 person dealing with issue was on holiday. Chasing for another update and have sent more photos provided by a resident. Oct/23 - still no update even though chased again. Should issue be reported to planning enforcement ? Nov/23 - Clerk raised a case with planning enforcement and informed Wise Energy that this had been done but no response from either party. Jan/24 - still no response from planning enforcement. Clerk to chase.
04/07/2023	48/23	Commemorative Events for 80th Anniversary of D-Day landings	JH	ongoing	Mr. Hicks to seek volunteers to organise events. Sept/23 - Working group set up and reporting to Parish Council monthly.Nov/23 A new collar for the beacon to be purchased. Dec/23 ongoing will be discussed during meeting.

04/04/2023	29.3	To consider installing a memorial for the Late Queen	PB/Clerk	ongoing	<p>The proposal is to place a granite stone memorial into the path which runs up to the War Memorial. Mr. Bassil to provide quotes and more details.</p> <p>Clerk to check with West Berkshire Council whether CIL could be used to purchase a memorial stone. Clerk has emailed WBC CIL team but no reply yet. July 23- Deposit has been paid for the new stone memorial. Mr Dolphin circulated the advice from the War Memorial Trust regarding cleaning and it was agreed not to do any cleaning at this time. Aug/23 - PC agreed to go ahead and deposit paid. Sept/23 - Mr. Bassill liasing with supplier. Oct/23 it was agreed to delay installation and unveiling ceremony until Spring 24</p>
7/2/23	1/23	Tankers in Brimpton Road	Clerk	ongoing	<p>Clerk raised a case with Thames Water about the poor parking and damage to verge. Case raised under reference 33504111 Has been escalated to the Customer Liaison team Apr/23 - Still no official response from Thames Water. Clerk to chase again June/23 - Thames water have cloed the case as they say remedial works are complete. July/23 - it doesn't look as though any work has been done. Mr. Hicks has taken photos and these have been sent to Thames Water. Aug/23 - Thames Water have reopened the case 33504111 and assigned a customer service agent to it. She is chasing for an update on the verges and has promised an update by 8th August. Sept/23 - Mr. Bassil and Clerk met with Thames Water. They explained that the pumping station overflows in times of high rainfall. They have investigated the issue but have not been able to resolve it. It was agreed that the gates into the site would be fixed and they would look at what could be done to repair the damage to the verge but unless root cause could be resolved the problem would probably happen again this winter. Clerk waiting for an update from their customer service representative with an update on the agreed actions. Oct/23 - Clerk received text promising an update by 10th October. Nov/23 - latest update from Thames Water on 24th Oct is that they are waiting for quotes for the work to restore the verge. Dec/23 Thames Water continue to provide "updates" but no action or forecast date yet. Jan/24 - Clerk spoke to customer adviser assigned to the case. She has confirmed that work to reinstate the verge has stopped because tankers have resumed emptying the overflowing pumping station. Clerk informed her that tankers were turning round at the top of Brimpton Road and she said she would report this.</p>
6/12/22	133.2/22	Improvement work to land at rear of hall	JD	ongoing	<p>Mr Dolphin to obtain quotes to level the land at the rear of the hall. July/23 - A volunteer is going to roll the land FOC. If this does not improve the situation quotes will be sought. Dec/23 quote has been obtained and Recreation Ground Charity have agreed to pay for the work</p>

03/05/2022	56.1/22	SID results from Wasing Road	Clerk	Ongoing	<p>Clerk has contacted WBC to ask if they will carry out a Community Speedwatch session in Wasing Road. July/22. WBC to do a CSW session in Wasing Road. Waiting for results. Aug/22 - WBC have got approval from TVP to monitor at this location but want to wait until schools are back to do the monitoring. Oct/22 - Clerk has chased WBC again about this and they have also agreed to use their sentinel equipment in Brimpton Road. Nov/22 - WBC have used Sentinel in Wasing Road but only caught one speeder between 8am and 9am. He has agreed to do the monitoring again. Clerk has asked again if he can also do Brimpton Road. Feb/23. Clerk has asked for an update. WBC have said they need to wait until the mornings are lighter April/23 Clerk to chase with WBC again but maybe better to wait until after Easter. Jul/23 - WBC did some monitoring in Wasing Road but didn't catch any speeders. Aug/23 - Clerk will put SID up in Wasing Road again and try to identify when it would be best to monitor. Sept/23 - SID could not be used in Wasing Road because the hedges are very overgrown. Will have to try again in November. Nov/23 - expecting SID back this month. Dec/23 SID is still in Padworth.will chase in new year.</p>
02/03/2021	30.3/21	Flooding on Brimpton Road near Willow Wands	Clerk	Ongoing	<p>Clerk raised a case on 3rd March. Ref 193427 but did not receive any response. Chasing email sent. May 21 - Enquiry was forwarded to the Drainage and Flood Risk team but still no response has been received. Clerk chased again. June 21 - West Berks have inspected the problem and instructed contractors to clear the drainage channel. Estimated completion date by end of May. July/21 Clerk has asked West Berks whether this work has been done yet. Aug/21 - Chased again. Work may have been done but WBC have not informed us. Sept/21 - some work was done to clear drainage channels by Mr. Bassil believes it was the wrong location. Need to arrange site meeting with West Berks. Nov/21 site visit held with West Berkshire drainage engineer. Major work would be needed to resolve problem. Waiting to hear back from West Berks whether this will be added to their works programme Dec/21 - Mr. Bassil sent photos of the flooding. Clerk has chased via email but no response yet. Jan/21 - WBC have confirmed that the job will be added to the list of drainage works for 2022/2023 Oct/22 - Clerk sent email to WBC asking for an update but no response. Jul/22 - Clerk has sent an email to WBC asking if this is still in work programme but did not receive a response. Aug/23 - still no response from WBC Sept/23- Clerk sent background information to District Cllr Boeck and asked if he could obtain an update from the WBC officers. Nov/23 - no update. Clerk has emailed Cllr Boeck again on the subject. Dec/23 Cllr Boeck has requested an update from the officer at WBC.Jan/24 - WBC officer has confirmed that the work to improve drainage is in the works programme for completion. It is expected that a new gully and outfall at this location will be installed in January 2024. They will also be clearing the ditches at this location more regularly.</p>

7/11/23	101.3	Christmas Lights	PB	Completed	Mr. Bassil to purchase new Christmas lights for the Oak tree at the bottom of Church Lane. Jan/24 Mr Bassil purchased lights and installed them.
7/11/23	101.3/23	Grit bins	NH	Completed	Mr Matthews volunteered to check whether the Parish Grit bins are operational or need topping up Jan/24 - Bins were checked and an amount was added to the budget to top up next Winter.